

**Vestry Meeting Minutes**  
**Tuesday, December 16, 2025**  
**5:00 P.M. - 6:25 P.M.**  
**Conference Room at St. Luke's**  
**Wardens, Vestry, Rector,**

<b>I.</b>	<b>Call to Order, Quorum, Approval of Agenda</b>	<b>Fr. Marc</b>
	<b>Attendees:</b> Fr. Marc, Senior Warden Dave White, Jr. Warden Rich Leon, Brenda Schwartz, Leigh Hunt, Eileen Griffin, Gary Nick, Kim McConnell, Leanne Bryan, Carol Goldsmith, Lauree Birchmeier, Trampus Tribbey <b>Absent:</b> Dave Malmquist	
<b>II.</b>	<b>Spiritual Centering</b>	<b>Fr. Marc</b>
	<b>Adaptive Challenges</b>	
<b>III.</b>	<b>"How Can This Be?"</b>	
	Father Marc led a discussion focusing on the following questions: How do you respond to the desperate situations that seem to be beyond your control? What role does your spiritual life play addressing them? How might Mary's encounter with Gabriel and response to God's call inform your approach in these How Can This Be moments in your faith community?	
	<b>Opening Prayer</b>	<b>Fr. Marc</b>
<b>IV.</b>	<b>Consent Agenda</b>	
	Trampus moved to accept the Consent Agenda including the Vestry minutes from November 18, 2025 including the Addendum from November 20, 2025. Leanne seconded the motion and it passed unanimously. <b>(Action Item)</b>	
	<b>Technical Agenda</b>	
<b>V.</b>	<b>Old Business</b>	
	<b>Capital Campaign Task Force</b> is on hold until beginning of 2026. <b>Music Discernment Committee</b> will meet early in 2026	
<b>VI.</b>	<b>New Business</b>	
	<b>Stewardship Update</b> - Eileen reported that in 2024 the church received \$375,501 from 101 pledgers. In 2025 the church received \$415,273 from 112 pledgers. So far for 2026, the church has received \$423,000 from over 90 pledgers.	

**Vestry Nominations** - There are currently 5 applications for 4 positions.

**Acceptance of Large Donation** - Father Marc reported that a large donation of \$107,911 has been offered to the Church for the Vestry's approval. The donors have stipulated that the funds be applied as follows:

Endowment Fund, Unrestricted - \$40,000  
Endowment Fund Restricted for a Labyrinth Creation - \$30,000  
Endowment Fund Restricted to Capital Improvements of replacing the dividing/folding walls between classrooms and Parish Hall - \$35,000  
Food Pantry - \$2,911

Leigh moved to accept this very generous donation. Carol seconded the motion and it passed unanimously. **(Action Item)**

**Rectory Insulation Quotes** - Rich reported that when work was done on the Rectory on the heating and air conditioning, it was discovered that additional insulation was needed. The Vestry was presented with three bids and after much discussion Leigh moved to accept the bid of \$1864.50 from Gale Contractor Services. Brenda seconded the motion and it was approved by a vote of 10 in favor, 0 opposed and 1 abstention. **(Action Item)**

**Church Roof Repair Quote** - Rich reported that the leaks are not covered by the warranty because they were caused by holes in the stucco, not a roof failure. The proposal presented was from Gryphon Roofing and Remodeling for \$1150. Gryphon had previously replaced the roof. Leanne moved to accept the bid from Gryphon and Brenda seconded the motion. It was approved unanimously. **(Action Item)**

**Audit/Financial Review Recommendations** - Fr. Marc provided a document produced by Patricia Henderson, the Diocesan Auditor. Dave W. moved that the recommendations be accepted with the exception of #4 as Vestry had recently changed the by-laws to require dual signatures for all checks issued for more than \$5,000. Gary seconded the motion and it passed unanimously. **(Action Item)**

## **VII. Oral Reports from Three Selected Commissions**

**Outreach** - Trampus reported that they are focused on Don't Spend Christmas Alone.

**Membership** - Lauree reports that they would be giving candy bags at each of the Christmas Eve services.

**Creation Care/Heritage** - Carol reported that they are considering trying to get a film created by the Diocesan Native American Ministry about the boarding school experience in Arizona entered into the Prescott Film

Festival. They also organized a fun hike in Page Springs and are very excited and grateful for the donation to build a labyrinth

**VIII. Announcements**

January 15 - Annual written reports are due  
February 15 - Annual Meeting  
January 27 - next Vestry meeting  
January 31 - Mutual Ministry Review (tentative)  
June 5-6 - Vestry Retreat in Scottsdale

**IX. Closing Prayer** offered by

**Rich Leon**

**Respectfully submitted,**

**Kim McConnell**  
**Clerk of the Vestry**