

Vestry Meeting Minutes
Tuesday, August 27, 2024
5:00 - 7:30 P.M.
Conference Room at St. Luke's
Vestry, Rector, Sr. Warden, Jr. Warden and Guest

- I. Call to Order and Quorum, Approval of Agenda** **Fr. Marc**
Attendees: Fr. Marc, Sr. Warden Larry Neece, Jr. Warden Dave White, Leanne Bryan, Lauree Birchmeier, Carolyn Jones, Kim McConnell, Carol Goldsmith, Brenda Schwartz, Leigh Hunt, Don Martin, Sharon Tootle, Trampus Tribbey
Absent: Dave Malmquist
- II. Devotion** **Fr. Marc**
- III. Opening Prayer** offered by **Brenda Schwartz**
- IV. Approval of Minutes for 07/23/2024** **Fr. Marc**
The minutes were approved unanimously. **(Action Item)**
- V. Presentation from Parish Discernment Team** **Lauree Birchmeier**
Lauree detailed the process by which the discernment team guided Trampus Tribbey through his discernment journey to become a deacon in the Episcopal Church. After lengthy discussions with Trampus over a period of time, the PDT wholeheartedly supports his path forward. Trampus joined the Vestry meeting where members had the opportunity to ask him questions. After discussion, the Vestry unanimously approved supporting Trampus Tribbey to move forward towards being a deacon. **(Action Item)**
- VI. Finance Report**
There is a possibility of changing from PNC to NBAZ, but we are not ready to make a decision at this time.
- VII. Rector's Report** **Fr. Marc**
Fr. Marc reported that we had 3 new members confirmed and 3 people received by the Bishop in Williams, AZ last Sunday. He has been busy as usual.
- VIII. Sr. Warden's Report** **Larry Neece**
Larry requested that Don look into our internet costs with Sparklight. For the combined service on September 15, Larry suggested to Leigh, the head of the Worship commission that he schedule some people from the 8 am service to serve at the 10am service that day.

IX. Jr. Warden's Report

Dave White

Dave thanked Becky and Don for filling in for him while he was away. He pointed out that the HVAC had been replaced and the admin building was now cool. The AEDs have been installed. The Boy Scouts have moved the bricks. In regards to the saga with the airport, the attorney that we hired to help with the process has drafted a letter to the City Attorney regarding the easement we would like to see approved. We are awaiting their response.

X. Old Business

Update on the Offer of an Oil-Rubbed Bronze Cross - Dave is working on finding a cross.

XI. New Business

Review Nominating Process for Vestry Nominations - The nominating process will begin sooner this year. Father Marc has asked the Senior Warden, Larry Neece, to form a subcommittee to review the nominations. Brenda, Carolyn, Leigh and Leanne volunteered to serve on the committee. Applications are due by October 20, 2024 and the applicants will be discussed at the November Vestry meeting. People can serve two consecutive terms, but must leave for a minimum of one year following the two terms.

New Employee Handbook Approval - The previous draft was amended to add "The Parish will pay an employee up to one week of accrued but unused sick leave upon the separation of the employee's service." Leanne moved to accept the New Employee Handbook as amended. Brenda seconded the motion and it was approved unanimously. **(Action Item)**

Approval of Art Fund Distribution from Wellesley Fund to Vanguard Fund - The Budget and Finance Committee recommended that \$40,000 be moved from the Vanguard Wellesley Fund to a new Vanguard investment account to be known as the Kathleen Tenico Art Scholarship Fund. \$30,000 will be an endowment and \$10,000 will be the interest and dividend amount available for art scholarships. The Vestry voted unanimously to approve the recommendation. **(Action Item)**

New Xerox Bid - Father Marc presented information on a new copy machine proposal. Budget and Finance recommends that we choose this option. After discussion, the Vestry approved the recommendation to purchase the Xerox AltaLink C8170 Color MFP unanimously. **(Action Item)**

Pledging Party - Lauree moved that we approve serving alcohol at the October 4 Pledging Party. Carol seconded the motion and it was approved unanimously. **(Action Item)**

XII. Roundtable Reports

Don reported on his meeting with the Prescott Chamber of Commerce and the Prescott Valley Chamber of Commerce. He stated that there are lots of resources available to us. He will continue to investigate and report back to the Vestry at a future meeting. Father Marc thanked Don for his efforts and enthusiasm so far.

XIII. Announcements

XIV. Closing Prayers was offered by

Dave White

Respectfully submitted,

Kim McConnell
Clerk of the Vestry