

Vestry Meeting Minutes

Date: Tuesday, March 24, 2026
Time: 5:00 pm – 7:00 pm
Location: Conference Room of St. Luke's

- I. Call to order and Quorum, Approval of New Agenda Fr. Marc
 - A. **Attendees:** Fr. Marc, Senior Warden Dave White, Junior Warden, Rich Leon, Bookkeeper Cheryl Erpelding, Vaughna Henry, Brenda Schwartz, Lauree Birchmeier, Gary Nick, Leigh Hunt, Leanne Bryan, Betty Doherty.
 - B. **Absent:** Treasurer, Dave Malmquist

Adaptive Challenges

II. Spiritual Praxis

- A. The Vestry engaged in a spiritual exercise wherein a passage from Scripture was read, reflected upon and discussed. Spiritual praxis is the intentional, regular performance of actions—such as meditation, prayer, or ritual—designed to foster spiritual development. The Vestry members came up with many good insights into the passage that they related to each other.

Consent Agenda

- A. It was moved by Dave White and seconded by Brenda Schwartz that the Consent Agenda including the minutes from the February 24th meeting and the minutes from the Annual Meeting be accepted. It was passed unanimously (**Action Item**)

Opening Prayer offered by

Fr. Marc

Technical Challenges

III. Finance Report:

- A. Cheryl Erpelding explained that we are still waiting on Kevin from the Diocese to take care of the \$9000.00 overpayment made to the Diocese in 2024. That will dictate how much money we send in.

- B. The auditor that we used has volunteered to meet with Cheryl every Tuesday to help clean up our chart of accounts.
- C. We have received a check scanner from the bank and now scan checks for immediate deposit. This reduces paper in that the counters no longer have to copy checks. We are also using bill pay through the bank rather than sending paper checks.
- D. We would like to update our website to enable people to digitally donate.
- E. Our cash flow is still pretty good at this point in time.
- F. Cheryl also offered to sit down with anyone who wanted a closer look at any of our finances.

IV. Old Business

- A. The Capital Campaign Task Force will resume working after Easter to identify major improvements needed.
- B. The Music Ministry Task Force has defined the job descriptions for the Music Director and Choir Director. Those ads will be put into the Epistle this week and will also be listed on the Dioceses hiring pages.
- C. The Parking Lot sealing was discussed. The original contract was for \$26,550 over the course of 2-4 years. So far, the lot has been cleaned and patched. The sealing and restriping will take place in a month.

V. New Business

- A. Eileen Griffin has had to resign from Vestry due to health reasons. Fr. Marc asked for a list of names of parishioners who may be able to replace her. Dave White was able to give him a list. Fr. Marc asked that we continue to pray for Eileen.
- B. The Vestry was asked to approve the use of wine at the Feast of Friends. Leigh Hunt moved to approve and Steve Dear seconded the motion. A discussion was held as to how to provide this. It was decided to ask for donations from people who had previously donated wine and to ask for monetary donations from the Vestry. Dave White volunteered to take the donations and purchase the wine. The motion passed unanimously (**Action Item**).

- C. Staffing changes were discussed. The Parish Administrator has tendered her resignation. She will stay until a replacement can be found and trained. She explained that she was resigning in order to travel and not because of any dissatisfaction with the job or the people she works with. She will still be a member of St. Luke's. Fr. Marc asked that we pray for the right person to come along to take over this position.
- D. The Mutual Ministry Review was discussed. Fr. Marc explained that this was a collaborative process between the Diocese and their churches to see how each church is functioning. Overall, it was a very positive experience. It was suggested that this be shared with the various commissions. Lynda will provide copies. The Vestry liaison will meet with their respective commissions in order to share this report with them. It is important to remember that any suggestions are only suggestions and not mandates.
- E. Fr. Marc shared his list of sermons that he generated on his retreat. He explained that while he writes his sermons for the year, he reviews them before Sundays and sometimes changes them to suit different situations.

VI. Oral Reports

- A. Lauree Birchmeier spoke of the Newcomer Luncheon. It was a great success with a total of 10 attendees who enjoyed themselves.
- B. Rich Leon and Lauree pointed out large metal Episcopal Church signs that had been found in the closet. It was discussed what to do with those signs. They are larger than the current sign at the entrance to the driveway. We will look into hanging the larger sign.
- C. Vaughna Henry asked about problems with our website and social media platforms. She will look into the difficulties we have had in working with Word Press and the website. Redesigning the website was discussed as well. At the present time, finding things on the website is difficult due to the confusing way it is set up. Vaughna will look into simplifying what we have.

D. Gary Nick spoke of Elaine and Greg Miller's more active role in Fellowship. They have set up a meeting for April 18th. Many fellowship activities were discussed including the Pride Mass in which the Interfaith Council wishes to participate, 4th of July potluck and Gary's coin show and luncheon.

VII. Announcements

- A. Holy Week Begins this coming Sunday March 29 with Palm/Passion Sunday
- B. Cheers and Chat American Legion March 25
- C. Feast of Friends Thursday April 2 at 6 pm
- D. Good Friday/Stations at Noon/Service of Shadows 6 pm April 3
- E. No Saturday Evening Service on April 4
- F. Easter Sunday and Egg Hunt for kids on the lawn 8 & 10 am April 5 with TWO BAPTISMS!
- G. Discipleship Days at St. Luke's Saturday April 25 9 am to 3 pm
- H. SAVE THE DATE: Vestry Retreat at The Casa (Franciscan Renewal Center/ Scottsdale) June 5-6

I. **Closing Prayer** offered by

Brenda Schwartz