

Vestry Meeting Minutes

Tuesday, May 23, 2023

5:00 - 6:50

Conference Room at St. Luke's

Vestry, Interim Rector, Wardens, Treasurer, Guest

- I. Call to Order and Quorum, Approval of Agenda** **Father Phil**
Attendees: Father Phil Shaw, Sr. Warden Larry Neece, Jr.
Warden Dave White, Gary Cole, Carolyn Jones, Don Martin, Kathy Pessin, Carol Goldsmith, Kristin Hatfield, David Malmquist
Absent: Leanne Bryan and Mary Berkheiser
- The Agenda was approved with no corrections.
- II. Opening Prayer** was offered by **Kathy Pessin**
- III. Devotion** was offered by **Father Phil**
- IV. Approval of Minutes (Action Item)**
Carol asked that the minutes be amended to state that the Vestry would be cooking at the July 4th BBQ. The date of the Minutes listed on the Agenda was clarified as 4/28/23. Dave moved to accept the minutes as clarified. The motion was seconded and passed.
- V. Interim Rector's Report** **Father Phil**
- Father Phil stated that the Church Office will be closed July 3 & 4.
 - Carol reported on the Fourth of July BBQ to be held on Sunday, July 2nd, after the service. A discussion was held about combining services and times. Dave moved that the decision be made by the Clergy and Fellowship Committee. The motion was seconded and approved. **(Action Item)**
 - Father Phil reported on recent developments on the AVO. On May 5, 2023, there was a Zoom conversation between representatives from St. Luke's, the Diocese of Arizona and the City of Prescott. They are all confident that we are on the same page and a Letter of Agreement is forthcoming. Father Phil indicated that this would have no impact on our insurance. He recommends that the Vestry get a preliminary Title Search on the property to make sure there are no issues.
 - Rector search - Canon Anita has reported that there have been people expressing interest in the position.

- **Commission and Committee Reports** (Written reports included)
 - Membership Committee Meeting Minutes (5/10/23)
 - A.C.E. Christian Formation Meeting Minutes (March-May 2023)
 - Business and Finance Committee Meeting Minutes (5/11/23)

VI. Treasurer's Report **David Malmquist**

- David distributed more documents regarding the financial reports and a discussion was held.
- **CPA Selection - Action Item** - Dave and Scott compiled a list of possible CPAs who would be available and qualified to conduct our audits. There were 3 choices presented to the Vestry. Dave and Scott made a recommendation to hire David Snyder. After a discussion, Kathy moved to hire David Snyder and it was seconded by Carol. After more discussion, Kathy modified her motion to hire David Snyder to audit the 2018 and 2019 reports before we hired him for more. Don seconded the motion and it passed. Dave Malmquist, Scott McMaster and Father Phil will look at his results and recommend whether to give him 2020, 2021 and 2022.

VII. St. Luke's Website Progress Report **Carol Goldsmith**

Carol reported that the new website is 50% completed and should be done by June 6.

VIII. Old Business was tabled until a future meeting.

IX. New Business

- **Jr. Warden Report** **Dave White**
Dave reported that all questions for the Vestry retreat have been turned in.

X. Closing Prayer was offered by **Larry Neece**

Respectfully submitted,

Kim McConnell
Clerk of the Vestry