

Vestry Meeting Minutes

Tuesday, January 23, 2024

5:00 - 7:00 P.M.

Conference Room at St. Luke's

Vestry, Rector, Sr. Warden, Jr. Warden, Treasurer, Comptroller

- I. Call to Order, Quorum and Approval of Agenda** **Fr. Marc**
Attendees: Fr. Marc McDonald, Sr. Warden Larry Neece, Jr. Warden Dave White, Leanne Bryan, Carolyn Jones, Kathy Pessin, Carol Goldsmith (Zoom), Lauree Birchmeier, Laura Henry, Scott McMaster, Dave Malmquist
Absent: Don Martin
- II. Devotion and Opening Prayer** offered by **Carol Goldsmith**
Carol introduced a method she uses to guide a meditation/study of any Bible verse. As an example Carol used a chart to examine James 1:22.
- III. Approval of Minutes for 12/19/2023** **Fr. Marc**
The minutes were approved with the correction of Gary Cole as absent.
(Action Item)
- IV. Comptroller Report** **Scott McMaster**
Scott provided a collection of documents for the Vestry's information. These documents included Cash and Investment Overview, New Chart of Accounts, 2023 Year-End Financials, Restricted Fund Balances and Structure, 2024 Budget Requests and Spending, Supplemental Reports (Rector Transition, Rectory Costs, Investments) and a request for the hiring of an Accounting Assistant.
- V. Rector's Report** **Fr. Marc**
Father Marc reported that Gary Cole and Mary Berkheiser have resigned from the Vestry. Ron James has resigned from the Budget and Finance Committee. Therefore, the Vestry will be creating the Budget at a meeting next week.
Currently we are in need of six Vestry positions. There was a discussion of how to best handle the election. There is one position of one year, two positions of two years, and three positions of three years. Larry proposed that the Vestry think about the discussion and have a vote on the election procedure at the meeting next week.
Fr. Marc reported that there are now 4 volunteers to be Lay Delegates to the Convention.
A few corrections were made to the Annual Meeting Draft.
- VI. Commission and Committee Reports**
No reports submitted.

VII. Sr. Warden Report

Larry Neece

Larry encouraged everyone to attend the Lay Leadership Retreat at Chapel Rock on February 16-18. He reported that he had really enjoyed this retreat and thinks others would benefit from being there.

VIII. Jr. Warden Report

Dave reported that his major focus will be a reorganization of various storage spaces. Carolyn mentioned the need for some thinking in regards to the medical supply closet.

IX. Old Business

Fr. Marc reminded the Vestry that the Annual Meeting will include a Potluck.

X. New Business

Dave Malmquist asked how a new Budget and Finance Committee would be created. Fr. Marc expects the new Vestry to appoint members to that committee.

Laura moved that an ad be placed in the Epistle for a part time bookkeeper for 15-20 hours per week at \$20.00 per hour for a period of 3 months subject to renewal. Carol offered a friendly amendment of 6 months. Laura accepted the friendly amendment. Leanne seconded the motion. The motion passed unanimously. **(Action Item)**

XI. Announcements

Upcoming Events

Presbyter's Retreat Feb. 5-7 at Chapel Rock
Fr. Marc's Installation, Feb. 6, 2024, 4 P.M. at St. Luke's
Lay Leadership Retreat, Feb 16-18 at Chapel Rock
Fr. Marc's personal retreat February 23-March 1

XII. Closing Prayer offered by

Lauree Birchmeier