



ST. LUKE'S EPISCOPAL **CHURCH**

132nd Annual Meeting Report **February 11, 2024**



To Know Christ and to Make Christ Known

*To follow Christ's teaching in an atmosphere of
love, joy, and healing*

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Agenda

St. Luke's Church Annual Meeting
Sunday, February 11, 2024
12:00pm, Parish Hall

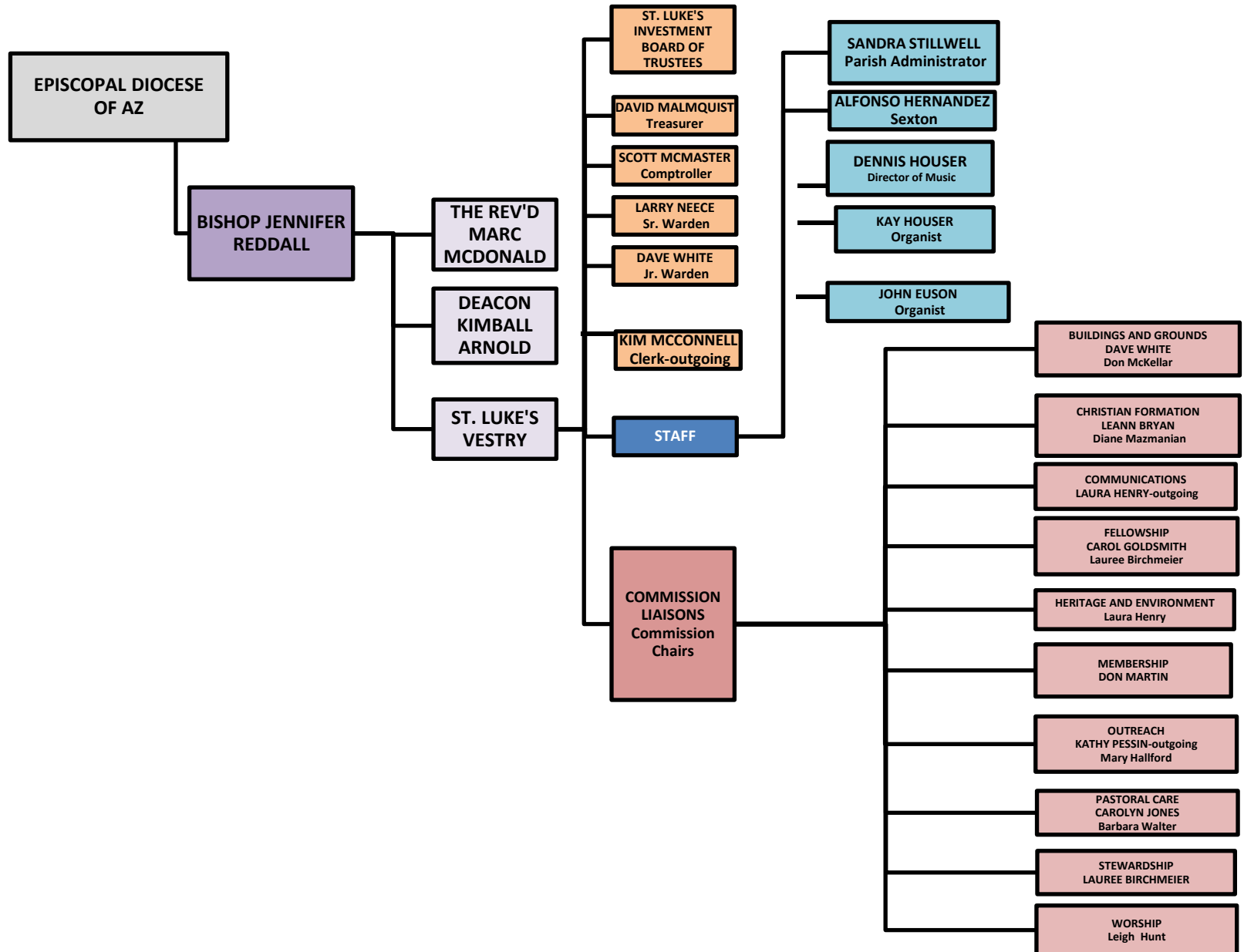
Call to Order & Establish Quorum	The Rev'd Marc McDonald
• Opening Prayer	
Welcome and Opening Remarks	The Rev'd Marc McDonald
• Introduce Current Clergy, Staff, and Vestry	
• Necrology Report / Remembrances	
Slate of Candidates	Senior Warden, Larry Neece
• Appointment of Clerk	
• Jr. Warden – (1 to be elected) Candidate on the ballot: Dave White	
• Vestry Members (3 to be elected) Candidates on the ballot: Lauree Birchmeier, Leigh Hunt, Kim McConnell, Mary Queen, Brenda Schwartz, Sharon Tootle	
• Delegates & Alternates to Diocesan Convention	
• To be nominated from the floor	
Voting	Senior Warden, Larry Neece
Special Recognitions	The Rev'd Marc McDonald
• Thank you to Retiring Vestry Members: Laura Henry, Don Martin, Kathy Pessin	
Financial Report for 2023	Comptroller, Scott McMaster
Election Results	Senior Warden, Larry Neece
Closing Remarks and Closing Prayer	The Rev'd Marc McDonald
Adjournment	

For new and returning Vestry Members; There will be a brief meeting immediately following the Annual Meeting today in the large conference room.

2023 Vestry, Clergy, Staff

2023 VESTRY			Class	CLERGY	
VESTRY LEADERSHIP				Rector	Fr. Marc McDonald
Sr. Warden	Larry Neece	n/a		Clergy	The Rev'd Jim Schubert
Jr. Warden	Dave White	'24		Clergy	The Rev'd Susan Schubert
Treasurer	Dave Malmquist	n/a		Clergy	The Rev'd Rick Lassiter
Clerk	Kim McConnell	n/a		Clergy	The Rev'd Bonnie Cain
VESTRY MEMBERS				DEACON	
Member	Mary Berkheiser	'26		Deacon	The Rev'd Kimball Arnold
Member	Leanne Bryan	'25		STAFF	
Member	Gary Cole	'25		Parish Administrator	Sandra Stillwell
Member	Carol Goldsmith	'26		Comptroller	Scott McMaster
Member	Laura Henry	'24		Sexton	Alfonso Hernandez
Member	Carolyn Jones	'25		Director of Music	Dennis Houser
Member	Don Martin	'24		Organist	Kay Wood-Houser
Member	Kathy Pessin	'24		Organist	John Euson
Member	Lauree Birchmeier	'24		Tech Director	Michael Maxwell

St. Luke's Organizational Chart



Leadership and Clergy Reports

Rector's Report

Members and Friends of St. Luke's

Greetings in the name of our Lord and Savior Jesus Christ.

This is my first report to St. Luke's Annual Meeting. 2023 has been a year of transition. As a Church, you have undergone pastoral change, saying farewell to Interim Rector, Fr. Phil Shaw and welcoming a new Rector September 25, 2023. Change is always difficult with all of the emotions in 'saying good-bye' as well as saying 'hello.' But we know it is our faith in the One who is with us in the midst of all changes of life and that has kept us strong.

I have enjoyed so much getting to know this new faith community as well as becoming reacquainted with the greater quad-city community. Building relationships of trust takes time and I have endeavored to prove myself worthy of working with this wonderful congregation and staff. My focus has been on keeping our eyes centered on Christ; trusting in God's grace that God each of us is a work in progress and that God has even greater days still ahead of us.

Although, only having served St. Luke's for just over a3 months, I observed much to be thankful. I have had the privilege of welcoming some new individuals and families and seeing some 'old' faces returning. A new members inquiry class will be offered January/February before our Bishop's formal visitation on the Feast of St. Patrick's March 17, 2023. By the time you read this we will have hosted a Celebration of New Ministry and Installation with the Bishop and a bunch of the priests from the Diocese on February 6. Worship attendance over the past 3 months has been steadily increasing and there is renewed energy as we celebrate mass together. The Finances of St. Luke's are strong due to the faithfulness of God's people. As of the writing of this report, our pledges for 2024 are over \$ 70,000 higher than the previous year. We still have more work to do to make sure we are on solid financial ground for the future, but I am confident that through your earned trust and faithfulness, God will bless us and allow us to maintain our aging infrastructure as well as establish new flourishing ministries.

My personal vision for 2024, is "Building on a Strong Foundation." For over 131years, St. Luke's has been a witness to the "Good News" of Jesus Christ. We will continue to build on this solid foundation by inviting others to journey with us, by strengthening our partnership connections with the other churches/ faith partners in our community and through ongoing redevelopment of some of our programs and engaging some new ones.

I am so very privileged to work with excellent lay leaders and I give God thanks for our Senior Warden, Larry Neece, our Junior Warden, Dave White, our Treasurer, Dave Malmquist, our Clerk, Kim McConnell. I am also grateful to our many Commission Chairs and Commissions for the work that they continue to do to keep the programs going at St. Luke's. The Altar Guild and all they do to make our worship services run smoothly. Special thanks to Staff Members, Dennis Houser, our Music Director/Choir Master who makes music come alive, our organists/pianists: Kay Houser, John Euson and Margaret Houck who along with our magnificent choir fill our worship spaces with beautiful music; Sandra our Church Administrator and a whole host of Office volunteers whose multitasking skills are legendary, Scott McMaster who has worked diligently through 5 years of financial reviews in one year and who oversees with great dedication the day to day money management of the church. Finally, to our Sexton, Alfonso for his tireless ministry of First Impressions (custodial) and making our facilities look great! Special thanks too to Kathy Swanson for her part-time bookkeeping assistance and for helping Scott as he has focused on the reviews.

Receiving your call to come and work among you was truly a Holy Spirit gift. Your generosity towards us, in friendship, willingness to work together, and during the transition has blessed us beyond measure. We are still so excited to be here and look forward to many years in ministry together.

I see my primary task as your Rector as being divided into three basic areas of service:

- Lead (Leadership Development)
- Feed (Proclamation of Word & Sacraments)
- Intercede (Prayer & Pastoral Care Oversight)

Leadership is knowing what to do next, knowing why it is important, and knowing how to bring the appropriate resources to bear to the need at hand. For the upcoming year the major points or questions I am trying to deal with are the following:

- 1.) Why do we exist as a Church?

- 2.) What makes our Church unique?
- 3.) What are our greatest resources?
- 4.) What are the roadblocks that keep us from reaching out?
- 5.) How can we work through these roadblocks to reach more people with the message of God's grace and Christ's love?

The dream and the design must belong to more than just a few people. Together we will face these missional and strategic questions and seek to find the answers. Together our ministry will impact many lives for Christ.

I would be amiss without extending recognition and gratitude to my wife, Linda. Without whose support I could not do what I am called to do. And to Sarah, our daughter of whom we are so proud. I love you both and I am so proud to have you in my life.

We go forward, dreaming new dreams, knowing it is God who leads us and trusting in Jesus Christ, our Lord and Savior.

Thanks be to God for each and every one of you. In love and praise of our Savior Jesus Christ, I am faithfully yours,

Fr. Marc +

Respectfully submitted by Rev'd Marc McDonald, Rector

Senior Warden's Report

2023 started out as an OK year and ended up as an outstanding year. We started out the year getting our act together to call a new Rector. The Diocese of AZ Canon to the Ordinary, The Reverend Canon Anita Braden advised us to not post our information for the calling of a new rector until after EASTER. According to Canon Anita the Episcopal Church Website for Priests has the greatest number of priests looking for a new church on the Wednesday after EASTER. Accordingly, we had Canon Anita place our notice and profile on the Episcopal Church Website for priests on Monday 10 April, the day after EASTER. This remained on the Website for 6 weeks. After this closed the Diocese of AZ did a background check on the candidates that expressed an interest in St. Luke's. There were 3 candidates that passed the background check. These names were passed up to St. Luke's. At this point St. Luke's Rector Search Committee stepped up to the plate and reviewed the candidate's bios, resumes etc. After several discussions and research, the times were set up for the Zoom interviews for our candidates. At the end of the interviews, our Rector Search Committee placed 2 names before our Vestry. I would like to personally thank the members of St. Luke's Rector Search Committee, which were: Sharon Tootle, Chair, Gary Cole, Carolyn Jones, Mary McKellar and Kelly Parker. In addition, I would also like to thank Cynthia Moreno and Pat Ogburn who had to drop out due to personal reasons. The Vestry then shifted into high gear and began to review the bios, resumes, research, etc. After some discussion, it was decided to invite both candidates to come to St. Luke's for them to visit the area, for the Vestry to get to know them and finally to be interviewed by the Vestry. Based on the interviews, the Vestry unanimously agreed to call Father Marc McDonald to be our next Rector. Prior to beginning the search process the Vestry had decided to let our next Rector decide if he/she would like to live in a Rectory or live out in the economy. Father Marc and Linda both agreed that a Rectory was best for them. Now, the search for our new Rectory began. I lost track of how many homes we looked at before we, the Vestry, found the home in Prescott Valley that became our next Rectory. We were able to close escrow prior to their arrival. We said goodbye, for a period of time, to Father Phil Shaw, who had been our Interim Rector for the past 17 months on Sunday 17 September. Father Marc began his tenure as our Rector on Monday 25 September and held his first Services on Saturday 30 September and Sunday 01 October. I would personally like to thank your Vestry consisting of Dave White, Junior Warden, Mary Berkheiser, Lauree Birchmeier, Leanne Bryan, Gary Cole, Carol Goldsmith, Laura Henry, Carolyn Jones, Don Martin and Kathy Pessin, Dave Malmquist, Treasurer and Kim McConnell, Clerk for their hard and dedicated work towards the betterment of St. Luke's this past year. We ended 2023 with a great Rector and a renewed congregation.

Respectfully submitted by Larry Neece, Senior Warden

Junior Warden's Report

If ever there was a year that care of our Buildings and Grounds was a team effort, this was it! With a rookie Junior Warden, who's attention was often elsewhere, lots of folks stepped up. Don McKellar and Rich Lassiter kept the lights on and the thermostats working, and took care of other electrical issues. Don and Mary McKellar did yeoman's and yeowoman's work on our flowers and plants. Roger Messick kept the grass cut and looking beautiful. Roger Peacock did a ton of work mowing and pulling out stubborn weeds. Becky Hansen, my predecessor as Junior Warden, oversaw the completion of the roof project, and spent a day pulling weeds with me this summer. Dennis Houser and crew helped spruce up the grounds this fall. Beyond a number of smaller projects (ask me about my battle with the gopher some time!) here are some of our major activities/accomplishments.

- Roof over the Parish Hall--Our long nightmare is over, as work was completed early in 2023 on the repair of the roof, necessitated by the hailstorm from a couple of years ago. Again, thanks to Becky and Don for seeing this through!
- Attic Clean Up--Maybe you didn't know the church had an attic. I didn't! This past spring, commission chairs helped me to sort through years of accumulated supplies to make room for newer accumulations. This will be an ongoing project.
- Room Assignments--In anticipation of future growth, we took a look at how we are using our spaces. Carolyn Jones, Carol Goldsmith, and Diane Mazmanian helped me evaluate past, current, and future uses for the classrooms in the education wing and the two small classrooms off the Parish Hall. The classroom at the end of the Education Wing, which had been the Library, was converted into additional space for the Food Pantry. The Library was relocated to the Meditation Room, just off the Parish Hall. It is our hope that the Library resources will be more available and better used in this location. Many thanks to the folks who helped with this transition. The Food Pantry volunteers moved the books and bookshelves from the old Library. Our Boy Scout Troop members moved the bookshelves into the new Library. Mary Queen, Gordon Snider, Kerry McClung, Laurie Birchmeier, and I reviewed the books, did some culling, and moved them into the new Library. There is still some work to do organizing books and rearranging furniture, but we are almost there.
- Fire Alarm Pulls--We were notified this fall that all of our fire alarm pulls need to be replaced. This was done in November.

As I write this report on November 13, there are a couple projects underway that should be complete by the time you read this report:

- Parking Lot--In early December, the parking lot will be brushed clean and restriped.
- Sign--Don and Richard are completing an update to our sign near the corner of 89 and Ruger Rd., with new lighting, repairs lettering, and a fresh coat of paint.

The Buildings and Grounds Committee Members are: Don McKellar, Dave White, Richard Lassiter, Mary McKellar, Becky Hansen, Tim Joseph, Roger Peacock, Wolfgang Schneider, and Roger Messick.

Submitted by: Dave White, Junior Warden

Diocesan Convention Report (from October 2023)

The 2023 Diocesan Convention was held via Zoom on October 17 and in person at St. Barnabas on October 21. Business was conducted in the Zoom meeting, while the in-person meeting included an address from the Bishop, a keynote speech, a number of workshops, and a closing Eucharist. At the Business meeting, new representatives were elected to the Standing Committee and other Diocesan bodies, the Diocesan budget was approved, and a resolution was passed to modify how much money Bishop's Committees can authorize to be spent in a mission church.

Reactions to the Convention from some of St Luke's Delegates:

Laura Henry: The Zoom meetings were very efficient and easy to join. The ability to watch the zoom recordings for the financial information and the candidate information was very accommodating and I appreciated it. The in-person conference was my first time going to one. St. Barnabas was a beautiful venue and very comfortable for such a large undertaking. The keynote speaker was fabulous and engaging. I liked the opportunity to talk amongst ourselves instead of it being a straight lecture. This was my first Mass with the Bishop. She has a wonderful singing voice. It was my first time hearing a woman singing the Eucharist and that was sublime. It was great to carpool and connect with our group during the day.

Lauree Birchmeier: I loved being at the convention, volunteering and seeing all my coworkers. I went to the same workshop as Laura and agree with all. I emailed the committee when I got home offering to join

their group, but no one has responded as of yet. Lunch was done very efficiently and the Diocesan video and unity pledge went smoothly. Love, love, love the worship service. The music was outstanding and the energy was amazing. Great job, St. Barnabas. Side note...the Labyrinth was spectacular.

Robin Borok: I was very pleased with doing the business meeting by Zoom instead of in person. It saved time and money versus the convention taking two days. Also, in our small group, we could help each other with voting glitches more easily than at convention. I loved the keynote speaker, Rev. Deborah Hutterer, the Lutheran Bishop, with her theme of love and knowing Jesus through reading the Bible and fellowship. Also, she discussed that we are all disciples, not just members of the church. The workshop I went to - It's All About Culture - with Rev. Jim Clark, rector of St. Barnabas - was inspiring as well. What I got from his talk was that we need to approach change coming from a place of love and the wish to serve Jesus versus anger and divisiveness. Lastly, it was great that we could carpool instead of taking 9 separate cars (Creation Care) and that gift shop was really nice!

Kathy Pessin: I was glad that I was in a group for the voting as sometimes it did not seem to go well and I had help in the group. I had never been to St. Barnabas before and I had a chance to walk around a little and saw the labyrinth. The keynote speaker was very good; enjoyed the way she interrupted her talk and gave us an opportunity to talk to those around us. The workshop I went to was "Gates and Gateways". The main speaker was a young woman who had been incarcerated for 6 years and was released about two years ago. She spoke about the need for mentors for the women in prison, because often they are released with no support or guidance. The program is called Bridges Reentry. For me, the highlight was the Eucharist service. The Bishop's sermon was wonderful and the music was exceptional. I loved it.

David White: I attended the Anti-Racism Commission's workshop called Gather to Grow Beloved Community. We had a good discussion around how we identify and approach the barriers to inclusivity and belonging.

Respectfully submitted: David White, Jr. Warden

Music Director's Report

The abundant life is what we enjoy both here in Prescott and in St. Luke's Episcopal Church. Change is inevitable, how we adapt to change is something that we have all need to be aware of. That is true in all areas of our Spiritual Life here at St. Luke's. We have a new Rector and for that we give Thanks to the Lord. Fr. Marc will lead us to new places, exciting places and the places that the Lord wants us to go. These changes affect all areas of our lives. The music department is no exception. Our choir has at times, grown, at times has become smaller. People have come, people have gone. The choir, though ever changing and evolving, has remained a constant for our worship. At times I was unsure if we would have enough singers to lead worship. At times I was unsure if we would have the resources to provide inspired singing. Those concerns have all been answered. The Choir is back to full strength and is singing and serving! Each week. Won't you consider joining the choir. At any time was I unsure of His presence. Not at any time did He not give us what we need! The Choir of St. Luke's has for me been an inspiration to keep leading. The Staff of St. Luke's has for Kay and me, given us the support that we need to keep leading. My wife, Kay, is my personal inspiration. Some day wait and listen to her postlude's. They are inspiring. Spend just a few moments and be inspired as Kay has inspired me our entire married life! The music staff of St. Luke's has been faithful; Kay Houser and John Euson are devoted servants. They are and always will be ready to lead worship. I am so grateful for both of them and to the choir. Not at any time are we not grateful for our Loving, caring and giving Lord.

Submitted by Dennis Houser, Music Director, November 2022

Deacon's Report

For over 23 years, since I was ordained to The Sacred Order of Deacons, it has been my great honor to serve as your Deacon. Deacons represent the Bishop, serving as her eyes and ears in The Diocese of Arizona. Deacons are assigned by the Bishop to serve in a parish and serve in a non-stipendiary position. My life is full and filled with many blessings serving among you and our communities. I serve as the Clergy Liaison to the Outreach Commission. Throughout the year, I serve as Chaplain at YRMC West and East, ministering to patients, families and staff. For many years, I served on the YRMC Foundation Board and we worked to raise funds to ensure YRMC offers medical programs and services needed in our communities. After nine years, it was time to rotate off the board and become a Board Member Emeritus. For 19 years I was appointed by our Bishops to serve on the Commission on Ministry, assisting the Bishop with ministry needs in the Diocese of Arizona. My term ended in January 2023. For 12 years, I was

appointed to serve on The Deacon's Council, representing Deacons in Northern Arizona. Due to term limits, I rotated off in December 2022. I have worked for Wakelin Family Funeral Homes as Bereavement Facilitator, as a Nationally Certified Bereavement Facilitator, leading a weekly grief support group for 20 years. Periodically, I am asked to scatter ashes in various locations around the area and perform other services for families of those who have died. Each year all clergy are required to participate in continuing education and there are many wonderful opportunities to do so. It truly is my honor to serve among you and I am grateful for each of you and your support. In peace, Deacon Kimball Arnold

Respectfully submitted: Deacon Kimball Arnold

Commission/Committee Reports

Buildings and Grounds Commission

(see Jr. Warden's Report)

Safety, Security and Preparedness Committee

Over the past year, the Safety, Security & Preparedness (SS&P) Committee, herein referred to as the 'Team', has maintained its mission as outlined in the following highlights:

- Each weekend the Team performs its principal mission of providing the ability to respond to health and safety concerns to the parishioners during Mass.
- Coordinated with the Buildings & Grounds Commission with the advancement of the door locks that are controlled by computer application.
- Continued this coordination with B&G the installation of cameras to provide 24/7 coverage of the outside of the church and critical interior locations within the church.
- Over the past year the Team provided security at St. Luke's for the following Special Events:
 - Prescott Chorale Performances on: March 4, 2023; April 22, 2023; October 6 & 7, 2023; December 15 & 16, 2023
 - Camerata Chamber Singers on November 12, 2023
- CPR/Trauma Training provided to members of the parish on May 27, 2023
- Cybersecurity and Infrastructure Security Agency (CISA) Active Shooter Preparedness Webinar was given at St. Luke's on November 1, 2023
- Fire Drill held on October 22, 2023
- A Grant in the amount of \$20,170 from Arizona Department of Homeland Security was approved for reimbursement covering the purchase of cameras, 2-way radios & upgrading the Access Control Systems.

Respectfully submitted by Ron Weiss, Commission Chair

Facilities Report

St. Luke's has yet again enjoyed a steady stream of outside groups wishing to utilize its facilities over the past year, including various recitals of professional musicians from the AZ Philharmonic, private recitals and lessons, concerts from the community, and, of course, our resident artists, the Prescott Chorale and Camerata Singers. Each group utilizing the facilities provides St. Luke's a steady stream of income, and the groups have been respectful of the premises and the parishioners. The system which was set in place in 2022 is still working properly, with calendaring and room assignments moving smoothly. I am especially grateful for those groups who have sent me a schedule for the coming year, thus ensuring their continued success within their ministries. There are fewer groups utilizing the facilities without completion of the forms necessary to secure their use, thus causing less disruption in the system and all groups who have reserved space have been protected from displacement or disturbances from other groups on campus. I have also been quite pleased with the responsibility everyone is taking in ensuring that rooms are left in the condition in which they are found, and ready for use by the next group. Forms are available in the Administration Offices and on the website. I am proud to be a part of an organization where everyone is cognizant of working together in the spirit of Christian harmony and respect.

Respectfully submitted: Sandra Stillwell, Parish Administrator

Christian Education/Formation Commission

We are always open to anyone who would like to be a part of nurturing continued growth in our journey with our Lord and making it available to everyone! We meet the second Wednesday of each month in the large Conference Room at 2:0pm. Here is an overview of the past year's activities:

Youth and Family Ministries--This was an important topic at the focus group meeting conducted by Cannon Rev. Anita in March to assist in the search for a new rector at St. Luke's. The recruitment of children for nursery and primary school activities is critical if the church plans to grow in the future. We need full church support and participation in this endeavor. St. Luke's was invited to participate this summer in Vacation Bible School (VBS) with Emmanuel Lutheran Church in Prescott Valley. In 2021 St. Luke's worked jointly with them for a successful Vacation Bible S School and shared part of the cost. Unlike VBS in the past, the proposed modified two-day program (Friday & Saturday). The tentative dates were 7/28 and 7/29/2023. Unfortunately, this program was cancelled due to low enrollment.

Lenten Offerings--Mugs & Fellowship – Soup and instruction on Wednesdays 11:30am and 5:30pm. Participants enjoyed soup prepared by members of the various church commissions on Wednesdays throughout the month of March. The Lenten study following the soup meals was led by Fr. Phil on the Book of Common Prayer (March 1 – March 29)

Adult Education--A.C.E. classes met at 9:10 am on Sundays in the conference room (following the 8am service and prior to the 10am service) using curriculum from ChurchNext. ChurchNext offers learning opportunities in scripture, liturgy and important Christian topics. Over the past year the following topics were offered; each four weeks in length.

- How to be a Crazy Christian – Bishop Curry
- Introducing Lent
- Finding the Resurrected Jesus
- Healing Spiritual Wounds
- Walk in Love – Episcopal Beliefs and Practices
- Introducing the Psalms

This is a lively group of people dedicated to deepening their understanding on important Christian topics. The Saturday A.C.E. class has become inactive due to a lack of attendees at this time. Father Phil resumed "Women in the Bible" instruction on Wednesdays with two classes (11:30am and 5:00 pm). This class was suspended during Lent and replaced by the Book of Common Prayer instruction.

Inventory of Classroom Spaces--A committee was established under the leadership of David White to investigate classroom space utilization. It was determined that much of the classroom spaces could be better utilized for instruction or meetings if they are reconfigured to become more functional. This includes the furniture and technology needed for classroom instruction and meetings. Also, the food pantry is looking for additional space as it continues to grow.

A.C.E. Summer Schedule--A.C.E. classes were suspended in July and August due individual travel schedules. Classes were resumed after labor day.

Volunteer Opportunities--we are always looking for new participants for either Adult Study or Leadership. We have openings in adult education for facilitators and need backups for the Youth Sunday School. To safeguard our children, we are required to have two people in Youth Sunday School. If you are interested in participating in any of these positions, please contact me.

Centering Contemplative Prayer Group--After a hiatus caused by Covid the Contemplative Prayer Group returned to meeting in person this year. We meet on the 2nd and 4th Fridays of the month from 9-10 AM in the Library/Meditation Center. We begin with a 20-minute Centering Prayer session and then read through an appropriate book a chapter at a time. Currently we are reading through Thomas Keating's "Open Mind, Open Heart". Centering Prayer is a form of contemplative prayer using meditative silence to commune with God. We chose a word to act as a symbol of our consent to God's presence in our lives and then as we process our thoughts we find peace and love in God's presence. We are a friendly, welcoming group, especially open to new members who want to learn more about centering and contemplative prayer, so no matter your experience level with Centering Contemplative Prayer, all are welcome! (*respectfully submitted by Trampus Tribbey*)

Kemper Small Group Report--The Kemper Small Group meets on the first and third Monday of each month @ 11 a.m. The meetings are held in the Meditation Room or off campus at someone's home. The facilitator (a rotating position) chooses the discussion topic, leads, and closes with a prayer. Topics vary each meeting, such as discussing a Bible passage, different religions, gratitude, doubt, or different Episcopal traditions. Fellowship continues as we break bread together at a local restaurant. *Respectfully submitted: Charlotte Willman*

Respectfully Submitted by Diane Mazmanian

Communications Commission Report

I took over the commission from Carol Sweeden in July. She gave me a folder with paperwork from past associations. My first task was to try and piece together a picture of past activity and current standing to forge a path forward. This year I completed the following tasks to focus on getting the name of "St. Luke's" out into the public:

- I visited the Chamber of Commerce in Prescott and in Prescott Valley to introduce myself and make sure they had enough pamphlets for the relocation packets.
- I worked with Carol Goldsmith, who has taken control of the Gathering Hall windows/niches. She organized who had access to which windows and devised a calendar for using them as a means of communication with parishioners.
- The Parish Administrator handles the weekly Epistle and manages website content. The assistance of the Commission Chairs and Committee leaders is tantamount in keeping information fresh and accurate.
- I was able to add our church on the list of churches through gaychurch.com so that visiting people looking for an inclusive church to attend could know they are welcomed.
- I got St. Luke's on the resources map for the Arizona Episcopal Diocese as having Creation Care.
- I also had Larry add me as an administrator to our Facebook page and have been diligent about daily postings there. I even pushed an ad for Father Marc's new assignment. This went well and traffic for the site continues to be strong.
- I am working toward starting an instagram account and linking it to the Facebook page.
- I have been adding a 50 word Faith and Values submission when I can. That comes out on Thursdays. Carol Goldsmith was instrumental in getting an Angel Quilts project into the Courier, as well as an article on our new Rector. I was also instrumental in getting Advertising for Christmas.

MOVING FORWARD:

- I'd like to stream our Sunday service on Facebook, and am working with Laurel Way from the Diocesan office to accomplish this.
- I need to renew our membership with the Chino Valley Chamber of Commerce
- Our biggest asset as a parish is all the outreach we do, and more name recognition during our outreach activities is imperative to getting us known within the Quad-cities community.
- An outreach fair would be instrumental in helping people to realize how many volunteer organizations our congregation supports. It is impressive and invisible!
- We need a banner for display when we support events.
- We need better signage on the road.
- We also need to do some sort of connecting with Embry Riddle.
- Finally, I am working with the Membership Commission to do a survey to new members and visitors asking them how they heard about St. Luke's. This might help direct communications efforts in the future.

Most importantly, the Communications Ministry needs volunteers to handle the myriad of tasks involved with advertising St. Luke's and getting known in the community. People need to step forward to help, as many hands make light work. Step forward and serve. These goals cannot happen without assistance..

Respectfully Submitted: Laura Henry, Vestry Liaison, Committee Chair

Fellowship Commission Report

The Fellowship Commission is headed by Lauree Birchmeier and JoAnn James. The Vestry liaison is Carol Goldsmith. The commission recognizes the importance of creating formats for people to gather, have conversations, and support each other. With that in mind, the commission meets four times a year to plan events that will allow people to come together in fellowship and support. The commission hosts an ongoing coffee hour that is organized and monitored by Mary McKellar and Darrell Anderson. After church service, tea and coffee, pastries, and treats are provided, inviting parishioners to conversation and camaraderie. Attendance at coffee hour is steadily growing, and about 40 people are now attending. We have stopped using bottled water and are putting out pitchers of water. The coffee and hot tea are served in ceramic cups and are washed and put away by Clean-Up Crews. Here's a shout out to the Clean Up Crews.

The commission has organized 4 gatherings this year for several different occasions. In July, the Fellowship commission supported the Vestry's Four of July Cook Out. Congratulations go to Darrell Anderson and Tani Hendrickson for winning the Corn Hole playoff. Kim and Keith McConnell were hot on their trail. In August, the parishioners needed to come together with Cannon Anita Braden to discuss their hopes and concerns for finding a new rector. What better way than with a potluck? The commission provided table settings, tablecloths, decorations, music, audio capabilities, writing paper, pencils, all the drinks. The congregation provided food. Everyone contributed to a list of characteristics they wanted to

see in a new rector, including the ability to walk on water! In September, the Fellowship commission hosted a farewell party for Father Phil with a Jimmy Buffet theme. Everyone wore tropical shirts, heard Jimmy's music, and wished the Shaw's a happy semi-retirement. With a puppy joining their family it won't be too restful. In October, when Father Marc arrived, we had a welcoming potluck for him. The theme was a Chili Cookoff. There were 9 contestants, each of whom brought their special home-made chili to be judged by a panel of 'chili experts.' There were decorations, and music. Games were played during all the judging. Ultimately there were three winners who each received a Chili Cookoff chef's apron at the conclusion of the judging process. The Fellowship Commission has found that these gatherings are an excellent venue for new members to get to know the congregation. Several of our new parishioners have attend these events and felt welcomed and included. More events are planned for 2024. Watch the Epistle for details and keep those Coffee Hour Treats coming.

Respectfully submitted: JoAnn James, November 24, and Carol Goldsmith, December 5, 2023, with God's blessing.

Gathering Hall

We have worked to maintain a Gathering Hall that is welcoming, functional and informative for newcomers and current parishioners. This year we have refreshed the alcove windows, and established a rotation of displays to communicate upcoming events, and report on the success for past events. Each alcove is dedicated to a commission. The commission lead orchestrates what display will be shown, when. The alcove display should change every month and at no time be left empty. In addition, there are 2 display tables in the main area next to the Welcome Table. These tables are used for individual campaigns such as Angel Tree or Coffee sales. There is a request form to be filled out in the office when some group wants to use the table.

How we use our gathering hall

- Gathering/fellowship/waiting: Prior to services, parishioners gather to visit. During large events like concerts or Christmas meal time, the space is filled.
- Welcome table: Greeters identify new people and guide them over to the welcome table. There is a guestbook, and often small loaves of bread to share with new comers. No current signage guides newcomers
- Information for parishioners: These includes a set of 4 alcoves,(aka windows, posters,) Display change monthly. Examples of use include Camp Genesis, Angel Quilts, Fellowship commission, Church history, Education for Lay Ministers
- Special projects set up in the middle of the room, on tables or easels: Set up in the middle of the room on tables or easels Examples include Undie Sunday collection box, Quilt raffle display, Coffee sales, Community outreach wagon/boxes, upcoming concerts and events
- Sign-ups. Some sign-ups are permanently present such as for alter flowers or coffee hour hosting, others are occasional such as the sign up working on Roadside clean up.

Respectfully submitted: Carol Goldsmith

Heritage and Environment Commission

Creation Care Committee Report 2023

The Creation Care team has been going strong since summer of 2022. We have a vibrant group that meets monthly. Consistent members include: Laura, Charles, and Vaughna Henry; Sharon and Rick Farr; Carol and Rich Goldsmith; Rich and Linda Leon; Becky Hansen; and, Lauree Birchmeier. A newsletter is sent out to an additional 18 parishioners who wish to be kept up to date on group activities. We have many projects and plan on more to come.

Highlighted projects this year:

- Completed the Parish audit for the Bishop
- Reduced our electric bill
- Reduced our water bill
- Made Coffee Hour more sustainable
- Revitalized our recycling program
- Started and maintain the community herb garden
- Displayed several information windows in Gathering Hall highlighting Creation Care topics

Looking ahead:

- Hiking club
- Reducing plastic usage
- Filtered water supply
- Reducing the parish carbon footprint
- Solar installation
- Support for all ministries with eco awareness

Respectfully submitted: Laura Henry, Committee Chairperson

Membership Commission Report

"Welcome one another, therefore, as Christ has welcomed you, for the glory of God."

The Membership Commission team is a valuable part of the St. Luke's family. We welcome visitors, bring in new members, and find ways to get them involved in Christ's work at St. Luke's. The commission is responsible for the Welcome Table, Greeters, Newcomer Luncheon, Welcome Bread, the Bulletin Board of Newcomers, Profile cards of church members, and name tags. This past year we have welcomed approximately 100 visitors at the Welcome Table who have signed the Guest Book. All guests receive a small loaf of Welcome Bread and information regarding St. Luke's. We then we follow up those visitors by sending cards of thanks, and making phone calls to welcome them and provide any information they may need. New members are invited to a Newcomer Luncheon that is held every 3 months. At the luncheon, the newcomers are provided with an Olive Garden catered meal, receive a notebook that includes information about the church, the Vestry members, the priest, volunteer opportunities, and forms for the newcomers to complete about their church history, baptism and confirmation dates, address, phone number, e-mail address, and hobbies or special interests, and a Church Directory. Leaders in the church talk about different commissions and information about the church during the luncheon. The newcomers are photographed, and asked to tell us about themselves, ie. occupation, church history, and hobbies and interests. A short while after the luncheon, pictures of the newcomers and a short biography of each, are posted in the gathering hall. Since January 2023, we have invited 25 visitors to the Newcomer Luncheons, and 9 accepted the invitations and subsequently became new members of St. Luke's. Greeters welcome everyone each Sunday as they enter the Gathering Hall. They also direct all newcomers to the Welcome Table. A card file is kept of members of the church with a picture and information about each member regarding church history, baptism, confirmation records, address, phone number, and email address. Some of this information is used for the Church Directory. Our team of volunteers include: Father Marc McDonald, Jean Ehlers, Barbara Baker-Rosenberg, Marilyn Henry, Susan Kimball, Susan Hetherwick, and our Vestry Liaison Don Martin. Meetings are held the 2nd Wednesday of each month. New members and new ideas are always welcome.

Respectfully submitted: Susan Hetherwick

Necrology Report

The following parishioners joined the saints in heaven this past year:

Victor Knapp, Lester Garripee, Robert Ohannisian, Shirley Lawrence, Ian Snider, Gil Lattimer, John Turner,
Isaac Benson White, Jeffry Del Mar

Outreach Commission Report

Vision: *Seeking to serve Christ through serving our neighbor.*

Mission: *The mission of the Outreach Commission of St. Luke's Episcopal Church is to bring parishioners together to help the poor and marginalized, especially those in need of food, water, shelter, clothing, and educational opportunities. [Matthew 25:35-40]*

It's been an interesting year not knowing what was financially instore for the Commission. We support many Local and International Outreach Projects. January brought the Outreach Commission a lovely Alcove in the Gathering Hall to display what we do at St. Luke's to help Local and International projects.

- Fun was definitely had by all at this year's Winter Warm-Up at The Salvation Army in downtown Prescott, February 5th through 11th. For one week each evening, four different generous-hearted serving stars (a total of 28 volunteers) from St. Luke's cooked, cleaned, and served dinner to patrons needing food and shelter at The Salvation Army. Employee and kitchen leader James was over-the-top helpful, and two hours flew by as we "whistled while we worked!" Our guests seemed greatly appreciative, and many were eager to share their stories as we sat at the tables with them as they were dining.
- Three (3) St. Luke's Educational Scholarship applications were received from students attending Prescott High School. One St. Luke's Educational Scholarship was awarded in May to Lindsay Carter of Prescott High School. She will be attending Brigham Young University and studying Biology.
- 28 people signed up in June to donate blood at the Bi-annual Blood Drive. Eleven were parishioners and there was also a first-time donor. Of the 18 successful donations there was a potential benefit to 51 people. December's Blood Drive brought 34 registered donors, 3 of which were deferred. 25 units of whole blood was collected with 6 donations of power red cells. There were 31 successful donors at the blood drive exceeding our projection by 129%. The lives of 86 patients could be impacted by this blood drive Thank you all.
- St. Luke's had a booth at the Pride Family Picnic in June where 60 people stopped by and were encouraged to fill in the banner "what Love means to me". Outreach Flyers were distributed by 4 volunteers.
- St. Luke's Highway Clean-up happened twice in 2023 between Highway markers 323-325 on the way to Chino Valley. May 8th there were 8 participants filling 31 trash bags and September 16th there were 11 participants filling 27 bags. Thank you all.

In July the Outreach Commission reviewed the Grant applications after taking into consideration our mission statement. Funds distributed to the various organizations were approved by the commission. In December additional money was approved by the commission and distributed to Local grant recipients.

The following is a list of the Grant Recipients for 2023:

TOTAL 2023 GRANTS				
International Grants	Requested	Approved in July	Approved in December	Total
Amagoro Jr. Academy	(5,000)	2,505		2,505
Casa de Amor Para Ninos	(1,000)	500		500
Local Grants				
Agape House of Prescott	(5,000)	1,225	1,000	2,225
Chino Valley Food Bank	(2,500)	1,475	1,000	2,475
Coalition for Compassion & Justice	(2,500)	1,225		1,225
Paulden Food Bank	(1,500)	1,150	100	1,250
Paulden Foundation	(4,000)	1,225	1,000	2,225
Prescott Area Habitat for Humanity	(3,000)	500		500
Prescott Area Shelter Services	(2,000)	980	1,000	1,980
Prescott Community Cupboard FB	(3,000)	1,000		1,000
Prescott Meals on Wheels	(4,200)	1,000		1,000
Totals	(33,700)	12,785	4,100	16,885

Out of \$33,700 requested, we were able to grant 50%, for a total amount of \$16,885.00

Other Outreach Funds Disbursed	
St. Stephen's, Douglas AZ--RECOVERY FUND	250.00
1st Presbyterian, Douglas, AZ--RECOVERY FUND	250.00
ERD Ukraine Conflict Relief	500.00
Bradshaw Mt. High School Homeless Fund	505.75
Angel Tree	549.70
Bou Scout Tropp 10	500.00
Coyote Springs	490.26
Total	3,045.71

- St. Luke's unwavering support in August for our **Yavapai County Homeless Veterans**, we have once again been very generous and provided most needed, invaluable gifts of undergarments to our homeless men and women veterans. You all outdid yourselves this year by contributing 60% more clothing items this year than last (over 400 items)! Three bins were unloaded from our three-Sunday event. Many, many thanks to you for the generous contributions of socks, t-shirts, briefs, panties, thermals, hoodies, and other clothing. This included \$228 in monetary donations that allowed us to buy even more items. A big thank you to all who contributed! The U.S. Vets of Yavapai County are most grateful for your continued support!
- In October we were unable provide **Warm for Winter on Wheels** to Paulden at the Paulden Food Bank due to donated coats being given away unbeknownst to the Outreach Commission.
- **Angel Tree**—At Christmas time, St Luke's Church Outreach Commission reaches out with love to the Quad City school districts and St. Luke's Food Pantry to provide Christmas gifts for children who are in need. We are so grateful to all Christmas Angels who generously purchased gifts for the Angel Tree Project for 65 needy children as well as the volunteers who served on the Angel Team **and 32 volunteers helping wrap all the gifts and all others who assisted in making this wonderful event a success.** Carol Covert a previous parish member made the 65 cloth bags used to deliver the Angel gifts in. The gift bags were placed in the sanctuary and chapel for blessing by Father Marc at all three services on December 9 and 10 and delivered to the schools the following week.
- Members from the Outreach Commission reached out to a **Bradshaw Mountain High School homeless young girl** who fled an abusive home with only the clothes on her back in flip-flops in December. She was taken shopping to pick out warm clothing and other essentials she needed. The Outreach Commission works hand in hand with the Family Resource Center in the Humbolt Unified School District through the Faith Based Council helping the Homeless and at-Risk population when a need arises. We provided 30 pairs of girl's underwear, 12 bras, 24 pairs of men's underwear and 36 pairs of unisex socks.
- St. Luke's is partnered with **Coyote Spring Elementary School** through the Faith Based Council and has provided specific needs for the nurse which she is unable to purchase on her very small budget. This year her need was for shirts, sweatpants, and shoes. There are many little ones who fall in "mud puddles" and have "accidents" and need a change of clothes. This small gesture helps her immensely.
- A total of **902** food items were collected during the weekly food collections for **Chino Valley Food Bank, Prescott Community Cupboard Food Bank, and Prescott Valley Food Bank** for 2023.
- **Prescott Community Cupboard Food Bank**-- Every 7 weeks, 1 day per week, 2 volunteers from St. Luke's give 4 hours of their time to the to pack bags. In 2023 the PCCFB gave out 15,840 bags of food and served 35,916 Individuals. Volunteers are needed for this ministry...please volunteer! Do you have 4 hours to donate.
- **Café Justo** continues to sell coffee monthly to help support the growers at the border. The shipment in December did not arrive which may have been to difficulty crossing the border.

- **34 Angel Quilts** were made (valued at \$1240.00) and donated to the YRMC Birthing Center. The quilters are looking to increase their membership and expand their quilt production to include prayer quilts. If you have a love of sewing come join the quilters and learn to quilt.

International Outreach Grant Recipients

- **Casa de Amor**--College Tuition for Andrea Santellanes Garcia, one of the girls who is from the orphanage Casa de Amor. She is attending a private cooking school in Juarez, Mexico. Please see attached her latest creation for a final exam in the school. Tuition for college in Mexico is very inexpensive when compared to the expenses of college in the US Her tuition is around \$150 a month. Your money helped provide that! \$500.00.

Dear Outreach Commission--Thank you so much for your latest support for me. I have finally found what I want to do as a career. I have loved baking since I was a little girl. Regular college was not for me! I have found a private cooking school in Juarez. It is amazing and I love it. I am doing very well and getting great grades in all of my classes. I have attached a picture of the final project in one of my classes this semester. I will finish the courses in May and because of your help I will be able to get a job (hopefully someday open a bakery) and be able to support myself. Thank you so much! Feliz Navidad! -- Andrea Santellanes

- **Amogaro Junior Academy** -- St. Luke's Parishioners have been providing Bishop Zak financial help since 2017. He has built classrooms at Amogaro Junior Academy so students don't have to attend class out in the elements of nature. Bishop Zak continues to be a good steward of the money we send to him to do God's work with the children of Amogoro, Kenya.

The Outreach Commission greatly appreciates the tremendous support given by Father Marc, Father Phil, the Vestry and all the parish members. With the strong support from the St. Luke's family, we are able to get out into the communities and fulfill St. Luke's Mission Statement "To Know Christ and to Make Christ Known".

We Welcome ALL to the monthly Outreach meeting and encourage new ideas on how to make Christ known.

Respectfully submitted: Mary Hallford, Interim Outreach Commission Chairman

Don't Spend Christmas Alone Ministry Report

What a Wonderful Happy Spirit filled Christmas Day at St. Luke's Don't Spend Christmas Alone Dinner. Guests enjoyed ham, potatoes au gratin, mixed peas, carrots, and baby pearl onion with walnut cranberry Jello salad and a roll with a choice of pie for dessert.

A total of 722 meals were served. 358 of the meals were served to guests in the Parish Hall where there was much laughter being heard and great conversation with new friends being made and beautiful Christmas music being played by Emily Kraftt on the piano.

364 homebound meals were delivered in Bio-degradable containers by Central AZ Fire Department in Chino and Prescott Valley, Prescott Fire and Police Departments, Prescott Valley Police Department, Prescott Civil Air Patrol, and 9 Community Volunteers to Chino Valley, Prescott, Prescott Valley, and Dewey.

It takes a village of at least 217 volunteers to staff 2 shifts on Christmas Day to serve, wash dishes, and clean-up in the parish hall. 4 volunteers are needed to drive the shuttles Vans to and from Prescott, Prescott Valley, and Chino Valley to the St. Luke's.

The 43rd Don't Spend Christmas Committee wants to thank the list of generous Quad City volunteers and donors who made this year's dinner such a success:

American Legion- Chino Valley, Aaron's Rent to Own- Prescott, Boy Scouts Troup 10, CASA Senior Center-Prescott Valley, Central Arizona Fire District, Chapel Rock Camp and Conference Center, Chamber of Commerce of: Chino Valley, Prescott and, Prescott Valley, Coalition for Compassion and Justice, Ciao Bella- Prescott Valley and Salt and Pepper- Prescott, Costco- Prescott and Phoenix-Oak St., Civil Air Patrol- Prescott, Cornerstone Chiropractic- Prescott, Daily Courier, God's World Child Care- Prescott Valley, Jen's 7th Avenue Café- Prescott Valley, Kawanis Club- Prescott New Horizons, Meals on Wheels: Chino Valley, Prescott, Prescott Valley (CASA), Prescott Community Cupboard Food Bank, People Who Care of: Prescott-Prescott Valley-Chino Valley, Prescott Fire and Police Departments, Prescott Honda, Prescott Valley Police Department, Safeway- Chino Valley and

Prescott Valley, Sally B's Café- Prescott Valley, Sprouts- Prescott, Total Flooring- Prescott Valley, The Wash Lounge- Flagstaff, Ladies of the LDS Churches of Prescott, and All Individual Community and Parish Donors of Time, Money, Goods, and Services and local Businesses for displaying the DSCA flyer.

Respectfully submitted, The 43rd Don't Spend Christmas Alone Committee 2023

Just Coffee Ministry Report

The Just Coffee ministry partners with a cooperative of coffee growers in Agua Prieta, Mexico, to purchase ground and whole bean coffee for sale to parishioners on the third weekend of each month. The cooperative purchased their own roaster so that they can grow, roast, grind and ship the coffee directly, cutting out any middlemen that would reduce their profits. The business plan is just: decisions are made by all, proceeds are distributed equally, child labor is banned, and the price of coffee is set by the members. In 2023, St Luke's parishioners purchased nearly 200 bags of coffee (through October). Thank you for your support of this ministry. Many thanks go to our team: Margaret and Bob Barlow, Eileen and Larry Griffin, and Dave White and Karen Benson.

Respectfully submitted: Dave White and Karen Benson, Co-Coordiators

Angel Quilts Ministry Report

When you give a child a quilt, you feel warm. That is especially true when the child is in the hospital. Angel Quilts has had a good year. We gained 2 new members, 4 more 30-gallon tubs of fabric, and a sewing machine. Thanks, Susan Schubert and others. We gave over 30 quilts to the YRMC Birthing Center in Prescott Valley. The quilts were first blessed by Father Phil during his last service with St. Luke's.

Our plans for next year include participating in a diocesan prayer quilt project and to continue to produce and collect quilts for children. We pray that God will call more persons to join our ministry. We met the 3rd Thursday of most months in Classroom C from 9:30am-11:30am.

Respectfully submitted: Carol Goldsmith

Pastoral Care Commission Report

The following is a summary of the ministries currently active under the Pastoral Care Commission:

COMMUNITY OF HOPE--Community of Hope is a Benedictine inspired ministry at St. Luke's comprised of a small group of Pastoral Caregivers. Having undergone extensive training last fall (2022) and spring (2023), they now gather monthly as a group (at "Circle of Care" meetings), facilitated by retired clergy, to reflect on their experiences as Caregivers, to refine their knowledge and skills, and to be nurtured and supported in the important ministry they provide to others. The goal of these gatherings is to build community, strengthening the Caregivers through common worship, continuing education, prayer, and fellowship. Lay Chaplains are now serving parishioners and the community and a second practice group hopefully will be formed for training and study beginning 2024-25.

THE MEDICAL EQUIPMENT CLOSET--Last year a small number of volunteers working with the Pastoral Care Commissioner cleaned, repaired, organized, and inventoried various types of medical equipment housed in a small closet near the Large Conference Room. Given the small space and limited access, volunteers have found it very difficult to maintain order. Nonetheless, parishioners continue to use it as a resource when there is a need for items such as rollators, walkers, wheelchairs, etc.

FUTURE MINISTRY--In the past a group of volunteers served on "Funeral Reception" teams organized under Pastoral Care but the groups disbanded for a variety of reasons and were never reactivated due to COVID and a lack of support. Recently several individuals expressed an interest in restarting this ministry and after meeting together, a proposal was written renaming the ministry (Memorial Service Reception Team) and outlining its purpose, role, and responsibilities. The plan is to submit the proposal to Fr. Marc for his input in the next few weeks and to schedule a meeting with him to obtain his approval before announcing the (new) service in the Epistle.

MEMORIAL SERVICE RECEPTION TEAM--The goal of the Memorial Service Reception Team is "to facilitate a meaningful experience for those we serve, (our fellow parishioners, their family, friends and neighbors, and community) so they may grieve their losses and celebrate the memories of their loved ones. We do so as we would want our own family to be treated; with compassion, kindness, respect, and dignity."

Respectfully submitted, Barbara L. Walter, Chairperson/Pastoral Care

Daughters of the King Ministry Report

In 2023 the Phoebe Chapter of the Order of the Daughters of the King experienced continued membership growth and a busy year in fulfilling our mission to spread Christ's Kingdom: through Prayer, (for each other, our clergy and parish, and the world), Service, (to each other here through to the International level of the Order, St. Luke's clergy and parish, and community) and Evangelism, in these same areas.

The Daughters meet on the 2nd Sunday each month after the 10:00 service. We extend invitations to all women that they may find out all of the ways we live through our vows of prayer, service and evangelism and in the many responsibilities we participate in at St. Luke's.

Our many chapter activities include the following, and not all of them are listed; we also respond to need on a more personal level as well.

- We conducted a 'Come & See' informational social in February to invite women of St. Luke's to find out what it is like to become a Daughter. As a result, we welcomed three new daughters who took their vows on June 18th to make a total of 31 members in Phoebe chapter. We continue to be a thriving chapter!
- We completed the 3-month Discernment Study for prospective new members (February-May)
- We shared responsibilities to bring meditation and discussion to our chapter meetings each month.
- We collected donations for each of the four funds that the Order of the Daughters of the King maintains: the Self Denial Fund, the Masters Fund, the Alpha Fund, and the Endowment Fund, to be sent to our national office to be used for a variety of scholarships. Please see us to apply.
- We helped to collect and deliver winter coats to assist the 'Warm For Winter' project with the Outreach Commission.
- The Sunshine Ministry wrote and sent birthday cards every month to women at the Perryville Women's' Prison in Arizona.
- We have gathered in fellowship and craftwork in the summer and fall to make Prayer Beads to distribute to those we are inspired to give them to.
- Many Daughters have joined together to help organize and complete the 2023 Angel Tree Project with the Outreach Commission.
- We discussed the alarming issue of Human Trafficking and how it effects our youth and children. The Phoebe Chapter wishes to make a positive impact to help in this problem, and decided to bring in a speaker with knowledge and experience in this area. Jodi Mullins, Crime Prevention Officer of Prescott Valley Police Department presented the scope of this issue to us at our September meeting, and extended information on how we can help. Our chapter is strongly considering this as a Service Project for 2024, and with Fr. Marc's assistance, to present this issue to the congregation and provide information and ways the congregation can help.
- On November 11th, the Daughters hosted a Northern Arizona Fall Assembly, of the Arizona Diocese of the Daughters of the King. All able Daughters joined together and worked hard to plan and host the Assembly, which was a successful event. We enjoyed a special Eucharist honoring the deceased Daughters, All Saints Day, Veteran's Day, and a service of 'Renewal of our Vows'. The Rev. Heather Rose presented a very special Homily and talk "Faith Focused – Mission Minded". ** A special plate collection raised a generous **\$943** for Christ Church Jerusalem "Mercy Fund" to assist the refugees and victims of the war of ALL faiths, through the Daughters Chapter there at Christ Church. We enjoyed a lunch for all, time together and new friendships.

LOOKING FORWARD: This year again was an amazing year spent in spreading Christ's Kingdom, in making deep and trusted friendships, and in working together and assisting Fr. Phil and welcoming our new Rector, Fr. Marc McDonald, in the work we have been given to do. In February 2024 we will host another 'Come & See' to share the gift of sisterhood with more women in St. Luke's parish and tell the story of why we love being Daughters of the King.

We also wish to resume in this coming year along with our previous activities:

- Our Service Project to collect protein bars and other basic necessities for Bradshaw Mountain High School nurses to give to hungry students.
- Gethsemane Watch for parish in the chapel on Good Friday.

Respectfully submitted, Susan Bray-Anderson, President, Jeanne Miller

St. Luke's Food Pantry Ministry Report

It has been an exciting year in the St. Luke's Food Pantry as evident in the following highlights:

- Pantry volunteers have worked hard to meet the needs of families and individuals in our community who struggle with food insecurity. Together, with our partners, we have been blessed

to serve people in the Tricity area in need of supplemental food and this population has grown significantly, as indicated by the numbers listed below:

- Households served: 1594 (a 97% increase since January, 2023)
- Individuals served: 4315 (130% increase since January, 2023)
- Children/Teens: 1120 (138% Increase since January, 2023)
- We've also noticed a steady increase in the number of "newcomers" using the Pantry. When asked why they started coming, most say they had heard about our Pantry from others who shop with us regularly and are satisfied with their experience. Nearly everyone shares this opinion based on the feedback we receive informally.
- In September, representatives from St. Mary's Alliance visited with Pantry leaders and Fr. Marc. They came to look at how the Pantry is set up and to learn about its operation, in part to determine how they might facilitate the service we provide. By all accounts they were impressed with what they found and offered to support a grant we had submitted to purchase another refrigerator and freezer. The new appliances were delivered in time to assemble the Thanksgiving boxes. The addition of this equipment will greatly reduce our dependence on St. Luke's main refrigerator and freezer in the kitchen.
- Recently the Pantry was reorganized to provide more storage space and easier access when replenishing the carts and restocking shelves with product brought in from the bunker. A new space located across from the pantry houses the new appliances and also allows us to stock more inventory in closer proximity to where it is needed on Friday when the Pantry is open to the public.
- As in the past, this year the Pantry took orders for those wanting to receive a "Thanksgiving Box" that contains items needed to prepare this special meal, e.g., turkey or ham, sweet potatoes, cranberry sauce, gravy, stuffing mix, etc. This year we filled 45 boxes which were distributed a few days before Thanksgiving. This is a 50% increase over last year!

OUR PARTNERS

- Wildflower Bread Company
- St. Mary's Alliance
- Yavapai Green Bag Project

OUR PARISHIONER SUPPORT

Since its inception, St. Luke's Food Pantry has enjoyed the support of parishioners and their assistance (be it donated food, cash, and/or prayers) has ensured its success. The Pantry is open on Thursdays to receive food donations from anyone wishing to do so. Monetary gifts are also greatly appreciated and used to purchase food and equipment. This year we received a very generous bequeath from the Burwell Family in the amount of \$16,000. It is a blessing we greatly appreciate, and these funds will help keep the Pantry operating and serving the community in the years ahead.

OUR VOLUNTEERS

It is wonderful to have the support of our partners and parishioners but the frontline workers make the Pantry work. They graciously give their time and a great deal of physical energy to do what's required to keep the Pantry running smoothly. It's a labor of love for most of the volunteers. They are committed to this ministry and to the overarching goal to serve those in need with compassion and respect. This past summer we have been fortunate to have members of a Men's Bible Group from Talking Rock volunteer in the Pantry and help us with the Green Bag Project. We also have members from other faith groups working with us and we are proud of these "ecumenical" partnerships. All parties involved in supporting St. Luke's Food Pantry are to be commended—our clergy and church leaders, our community partners, our parishioners, our benefactors, our volunteers from the community---we are grateful to you! As community needs increase, we will work to provide supplemental food to those among us experiencing food insecurity and to do so in a manner that is welcoming and preserves the dignity of all who come to us for assistance.

GOALS for 2024

A primary goal for 2024 is to recruit and train more volunteers to work in the Pantry. We need people to help at different times, in a variety of ways:

- when St. Mary's Alliance makes a delivery, twice a month
- when we get food at a Green Bag event
- we need help picking up and bagging the donated bread from Wildflower Bread Company
- we need people to work on Thursdays to receive donations, restock shelves, prepare the carts for Friday

- we need volunteers on Fridays when the Pantry is open to the public, to orient newcomers, fill the cold menu orders, distribute menus, help people load their cars, replenish items on the carts, help with opening and closing jobs, etc.
- Finally, we need people willing to assume some leadership responsibilities. Operating a food pantry of this size is a big job and we need more help.

Respectfully Submitted, Rebecca McClelland and George Chesney, Co-chairs

Stewardship Commission Report

Our Stewardship Season is in full SWING! Plans have moved forward with great excitement and anticipation for the 2024 campaign using the theme "Rooted in Abundance." Stewardship Season this year presented through November 19, and was focused on recurring and repetitive use of words "Rooted in Abundance" and images "St. Luke's Giving Tree".

Some of the prayer inspired details follow:

- Three large "Rooted in Abundance" posters were placed in the Gathering Hall and Narthex and short teasers were in the Weekly Epistle leading up to October 8th.
- Fr. Marc's October 8th sermon was centered around the Stewardship theme and was threaded throughout the following weeks.
- An inspiring letter from Fr. Marc along with the 2024 Pledge card and return envelope were handed out October 8, and the remaining letters were mailed to the congregation the following week.
- On October 15, we had a chili cook-off after the 10am service featuring 9 chilies, lots of breads and desserts and even a few salads. After eating we had a Stewardship Mad Lib storytelling adventure. A good time was had by all.
- During our Stewardship campaign we held "Meet & Greet with Fr. Marc". Host families opened their homes to small groups of parishioners to introduce ourselves to Fr. Marc as well as getting to know him on a more personal level. At the end of each meet and greet Fr. Marc asked us about our hopes and dreams for St. Luke's. It was a lovely time spent together.
- The Prayers of the People have been specific to "Rooted in Abundance" for October 8 ending on November 19 when we will have our In-Gathering Sunday.
- There was a bulletin insert each week highlighting different ways we are "Rooted in Abundance" including family, culture, conversation, land, creation, garden, centering, dance, generosity, deep roots, and practice.
- The weekly Epistle featured "Everything you ever wanted to know about pledging, tithing and giving".
- Three Mission Moments were given during our worship services by Lauree Birchmeier, Carol Goldsmith, and Susan Bray-Anderson.
- The Gathering Hall had our St. Luke's Giving Tree. Each week the growing number of leaves on the tree represents the number of pledges accumulated each week. Also, in the Gathering Hall there is a pledge thermometer showing the accumulated amounts pledged each week.
- Thank you notes will be written to each of our congregants who pledged.
- All pledgers will be invited to a wine & cheese reception coming soon.

It is truly my great pleasure to be the Stewardship Commission Liaison for the 2024 Stewardship Campaign. With our new Rector, Fr. Marc McDonald we are truly blessed, and we look forward to seeing God's plans for St. Luke's and how we are most definitely, "Rooted in Abundance". A special thank you to commission co-chairs, Nancy Reynolds, and Sharon Tootle.

Respectfully submitted, Lauree Birchmeier

Worship Commission Report

St. Luke's Worship Commission is charged with planning worship services that are meaningful, fulfilling and joyful for the members of our Parish. The Commission is composed of our Priest, Fr. Marc, and the leaders of the Ministries responsible for preparing for the services and serving during the services. These Ministries and their leaders are: the Altar Guild - Robin Borok; Lay Eucharistic Ministers (Crucifers and Chalicists) - Larry Neece; Choir and Musical Accompaniment - directed by Dennis Houser; Lectors - Arthur Reilly; Vergers - Darrell Anderson; and Ushers - Leigh Hunt. As the Vestry Liaison, Mary Berkheiser also participates in the Commission. The Commission meets quarterly to plan for the following 3 months.

- The Altar Guild currently has 15 members, divided into 4 teams. The teams prepare for Saturday evening and Sunday morning services in rotation. For the months with 5 Sundays and special Church year Holidays, each team takes on the additional services in rotation. The Altar Guild is responsible for the setup, clean up and care of all the elements involved in the Eucharistic services, including maintenance of the altar linens and appointments.
- The Lay Eucharistic Ministers (LEM's) serve as the Crucifer, assist the Deacon during the reading of the Gospel, receive the Eucharistic elements (wine and wafers) and the offering plates when brought to the altar rail, and serve as Chalicists as the Eucharistic elements are administered at the altar rail.
- The Choir, of course, leads the beautiful hymns so much a part of our worship. They are also most happy to welcome new voices from the members of our congregations - professional talent is not required!
- Lectors read the 1st and 2nd Lessons plus the Psalm appointed for each service and also lead the congregation in the Prayers of the People at the 10 AM service each Sunday.
- The Verger ensures that all Parishioners scheduled to serve at any given service are present for the service and assists the Ministry leaders in locating substitutes as necessary.
- The Ushers greet each Parishioner attending the Sunday services with a service bulletin and assist them in seating if they wish help. They also take the Eucharistic elements forward to the altar rail, pass the offering plates and take them forward to the altar rail to be blessed by the Priest, and assist in the flow of the congregants to the altar rail to receive the Eucharistic elements or to receive a blessing by the Priest.

Each of these Ministries will gratefully and cheerfully welcome new members from the Parish and will provide all required training for those of you who feel called to join them.

Since COVID-times, St. Luke's has main-streamed services through the internet and also has recorded services for those who wish to watch during the week. Links are found in the weekly Epistle and on our website: slecp.org.

We pray that all of our Parishioners will continue to worship God through these various venues and that your faith will be nurtured through Word and Sacrament.

Faithfully submitted, Leigh Hunt and the entire Worship Commission

Outside Groups supported by St. Luke's Parish

Boy Scouts

Starting in 1949, St. Luke's has sponsored Boy Scout Troop 10 in Prescott going on 74 years. We are proud to be a part of the ministry of the Episcopal Church here in northern Arizona. Meetings: Regular meetings were held through all of 2022. Scouts meet in the Parish Hall on Tuesday nights from 6:30 pm to 8:00 pm. Anyone who wishes to learn more about Scouts is welcome to drop in any Tuesday and meet the leaders and Scouts of Troop 10.

Cub Scouts is an area we very much need help. We really need people to work at recruiting parents and children, as well as sharing leadership skills with parents. We can have BOTH boys and girls in Cub Scouts. In August, Cub Scout Pack 10 began meeting again at the Chino Valley Community Center, which has been very successful. The Center is just north of Territorial School (Pre-K to 2nd grade) and is easy for most parents to access. We have a small group of 2nd graders meeting regularly and having a lot of fun. Our 4th grade Webelos is an active bunch, but unfortunately, the Den Leader had to move back to Phoenix. Huge kudos go to Cubmaster Sue Hodge-Parker for her leadership and work with the younger boys.

Camping: The Boy Scout Troop began with a Klondike Camporee in Flagstaff at Camp Raymond in February, followed by various campouts in Spring. Thirteen of our Scouts went to summer camp at Camp

Geronimo, earning an average of 5 Merit Badges each. The guys did a lot of hiking on the Prescott Circle Trail, with campouts along the way, and then we had our Family Campout at Bradshaw Pines in mid-October.

Thanks for your support: All of us wish to thank Fr. Phil and all our St. Luke's clergy and Vestry for their constant support. The Outreach Committee helps our boys to attend camp each summer, and we look forward to taking more boys next year. We also are grateful to the Chino Valley Morning Lions Club and the Prescott Kiwanis for supporting us with a grant for camp fees. Our popcorn sale was good, and we will soon be selling "Camp Cards" for \$10 which have discounts for Prescott area businesses (Big 5 Sporting Goods, McDonalds, Two Mamas Pizza, Hiking Shack, Marino's MOB Burgers, and many more). The American Legion Posts in Prescott and the Grand Canyon have also made donations to assist our Scouts and Cubs. We had a terrific success with providing a luncheon for the Western Historic Symposium in August.

Service projects included posting the flags of the 50 States at the Yavapai Courthouse Timeline, Pack and Troop members also participated in the Prescott Veteran's Day Parade and the Chino Valley Territorial Days Parade. We had another Scout earn his Eagle Rank during the year, and he will be added to our Honor plaques in the Parish Hall.

We will have Webelos Scouts move up into the Troop in March. Our Facebook page gets a lot of response—all you have to do is type in "Prescott Boy Scouts" and we pop right up. This is great for new members, donations, and requests for assistance. We also had a recruiting night at the National Night out in October.

We are proud to be a part of St. Luke's and give thanks to all of the parish for the support, love, and assistance you have given us. Please drop by any Tuesday night at 6:30 pm to say hello and learn about Scouting here at St. Luke's. We always need extra help on campouts and teaching skills and we are always encouraging new youth to join us.

Respectfully submitted by Kelly Parker, Troop and Pack Committee Chairperson

Girl Scouts

I am and all of my Scouting families are so grateful for the support St Luke's gives Girl Scout Troop 79! Our Yavapai Sky Service Unit offers Troops in Prescott, Prescott Valley, Dewey, Mayer, Chino Valley, Paulden, and Skull Valley and our St Luke's location allows for families in all those locations to join our Troop 79. Our Service Unit is also very thankful for the space you provide for our special events for our Leader Recognitions and Afternoon Tea for our Scouts and the special woman in their life. Our My Little Pony Party and our Unicorn Party were both incredibly successful recruiting events and many families thanked us for having a location that was accessible to them. After COVID, we are back to over 30 registered Girl Scouts and over 20 registered adult volunteers - and approximately 75% of them are brand new to Scouting. Our Troop at this time has 3 Girl Sprouts in Preschool, 5 Daisy Scouts in Kindergarten and 1st grade, 11 Brownie Scouts in 2nd and 3rd grade, 10 Junior Scouts in 4th and 5th grade, and 10 Cadette, Senior, and Ambassador Scouts in 6th-12th grade. More than half of our Troop is on financial assistance through our Arizona Cactus Pine Council and our families represent more varied cultures than ever before.

Jr. Girl Scouts: Our Junior Girl Scouts are voting on their Bronze Award Project and it looks like it will be to help gather supplies for the Yavapai Humane Society. YHS provided us with a wonderful tour of their facility, time to play with a few dogs and kittens, and great instruction on how to care for animals and keep them safe.

Cadette Scouts: Our Cadette Girl Scouts will be deciding on their Silver Award Projects soon. They are talking about how they can help support foster children and families in our area, how to ensure all children have important access to art supplies, and a few different beautification projects in various towns.

Senior/Ambassador Scout: Our Senior and Ambassador Scouts will choose their Gold Award Projects very soon. They are investigating building bat houses at the local Kiwanis Bradshaw Pines Camp, creating an anti-bullying program for local schools, creating resources and distribution to ensure that young children have access to good LGBTQ+ information, and supporting women and children shelters.

Activities: Our Troop had a family camping trip in July and August where we got to know each other a little bit. One of our Troop dads and I hosted a First Aid, CPR, and Babysitter Certification weekend in September for our Cadette, Senior, and Ambassador Scouts and adult volunteers. In October, Troop 79 hosted a Songs, Skits, and S'mores weekend that was attended by over 150 Scouts! Saturday offered our

Daisy's, Brownies, and Juniors to experience First Aid and Safety, Fire Safety and Building, Hiking and Leave No Trace, and Outdoor Art. Our Cadettes, Seniors, and Ambassadors enjoyed Woodworking, Woodburning, and Welding stations. Our Troop created a painted rock snake that we placed at the campground and other Troops contributed rocks they had prepared. This snake will be there for other Cub Scout, Boy Scout, and Girl Scout Troops as well as churches and other not for profit communities that use the campground to contribute to and enjoy.

Fundraising: Our Troop sold nuts and candy during our Fall Product Sales in September and October to help cover the cost of our next camping adventure: Yavapai Sky Encampment in April 2024. All proceeds from these cookie sales and our January and February 2024 sales help pay for the badges and patches our Scouts eagerly earn and discounts the price of a summer time trip the Scouts will vote on very soon. Our cookie sales the last 5 years helped fund a trip to Belize in March 2023 where the Scouts and the adults had so many incredible experiences and learned about a culture that was very new to us all. It was amazing. The Scouts are talking about a trip to Savannah, Georgia, the birthplace of Girl Scouting, in 2024 or 2025, depending on sales.

We welcome any community member who would like to propose a project we can help with and/or would like to help support the Girl Scouts with these projects, badge requirements, fun activities, and more! We will be supporting our local Veterans at the Prescott Veterans Day Parade, participating in the Prescott Light Parade, PV Holiday Parade, Prescott Christmas Parade, and we will lead the MLK March as the Color Guard.

Girl Scouts is a place where many Girls and Adults, like me, find support and lifelong friendship. I am so blessed to be able to offer those opportunities to other women in our community as we guide our girls together. Thank you for your support and for your incredible congregation that engages with our Scouts and leaders. We appreciate you all.

Respectfully submitted: Donna Dotzler, Yavapai Sky Girl Scout Manager and Girl Scout Troop 79 Leader

CLERGY COMPENSATION REPORT

St. Luke's has only one paid clergy member. All other members of the clergy are volunteers.

The Rev'd Philip A. Shaw (through 9/15/23)	
Base Salary	59,952
Social Security Tax Reimbursement	0
Total Cash Compensation	59,952
Value Rectory	0
Pension Assessment	0
Health Care Insurance	0
Continuing Education	0
Professional Expenses	0
Total overall compensation	59,952

The Rev'd Marc E. McDonald (beginning 9/25/23)	
Base Salary	18,333
Social Security Tax Reimbursement	0
Total Cash Compensation	18,333
Value Rectory	600,000*
Comparable Rental (annual)	30,000*
Rectory Utilities	1,375
Rectory Maintenance (est.)	2,217
Pension Cost	4,680
Health Care Insurance	9,812
Continuing Education	0
Professional Expenses	0
Total overall compensation	36,417

Projected Totals for Next Year	
Base Salary	80,000
Social Security Tax Reimbursement	0
Total Cash Compensation	80,000
Value Rectory	600,000*
Comparable Rental (annual)	30,000*
Rectory Utilities	5610
Rectory Maintenance (est.)	1,000
Pension Cost	18,720
Health Care Insurance	29,436
Continuing Education	0
Professional Expenses	0
Total overall compensation	274,826

APPENDIX

APPENDIX A:	ANNUAL MEETING MINUTES from 2023
APPENDIX B:	ST. LUKE'S ENDOWMENT FUND
APPENDIX C:	PARISH STATISTICS
APPENDIX D:	NOMINEE INFORMATION FOR 2024 VESTRY
APPENDIX E:	FINANCIAL REPORTS
APPENDIX F:	VOTING FORM

APPENDIX A:

St. Luke's Episcopal Church

Annual Meeting Minutes

January 29, 2023

12:00 p.m.

The Rev. Philip Shaw, Interim Rector, called the meeting to order and a quorum was established. Fr. Phil led the Opening Prayer.

Larry Neece, Senior Warden, appointed Terri Doran as Clerk for this meeting.

Fr. Phil welcomed all to the meeting including those who participated via zoom. He thanked clergy members including the Reverends Jim and Susan Schubert, Rev. Richard Lassiter, Rev. Bonnie Cain, Fr. Jack Wolter, and Deacon Kimball Arnold for their assistance since becoming our Interim Rector. Fr. Phil also expressed his appreciation of staff members Sandra Stillwell, Scott McMaster, Alfonso Hernandez, Dennis & Kay Houser and John Euson. He introduced and thanked all Vestry Members who have served during the past year.

Necrology Report: Fr. Phil asked us to remember church members who have passed away during the past year and their names were read.

Appointment of Senior Warden: Fr. Phil appointed Larry Neece to continue as our Senior Warden during this time of transition. Larry has agreed to continue in this capacity for 4-6 weeks after our new Rector is installed. At the conclusion of this 4-6-week period, our new Rector will appoint a Senior Warden of his/her choosing.

Election of Junior Warden and Vestry Members:

Dave White has been nominated to serve as Junior Warden. There were no other nominations from the floor. Carol Goldsmith, Mary Berkheiser and Kristin Hatfield have been nominated to serve on the vestry. There are 3 Vestry vacancies at this time. There were no other nominations from the floor.

Nominations from the floor were made for Diocesan Convention delegates. Robin Borok, Carol Sweeden, Leanne Bryan, Julie Sims, Darrell Anderson, and Kathy Pessin were nominated. Becky Hansen, Brenda Schwartz and Susan Bray-Anderson were also nominated.

Becky and Brenda declined and since Susan was not present at the meeting, her name was withdrawn. Voting was done by paper ballot and via phone calls to those attending via zoom.

Special Recognitions: Fr. Phil thanked our retiring Junior Warden, Becky Hansen, as well as retiring Vestry Members Roger Peacock, Nancy Reynolds, and Ron Weiss.

Financial Report for 2022: Comptroller Scott McMaster summarized information in the Annual Meeting Report. He stated that the church has a cash surplus to use as a "cushion" if needed. The church is required by the Diocese to have an annual financial audit. Until that audit and reviews have been completed, the commissions of the church will be allotted 85% of what each commission requested. Once the audit is complete, he anticipates that each commission will receive 100% of their requested budget amounts for 2023. Regarding the upcoming roof repair, the church has received money from the insurance company to cover the cost once the repairs take place. Scott is committed to helping us complete audits of financial records from the past.

Election Results: Senior Warden Larry Neece announced the results of the election as follows and these are not in the order of number of votes for the convention delegates.

Junior Warden: Dave White

Vestry: Kristin Hatfield, Mary Berkheiser, Carol Goldsmith

Delegates to the Diocesan Convention: Robin Borok, Carol Sweeden, Leanne Bryan, Darrell Anderson, and Kathy Pessin

Alternate Convention Delegate: Julie Sims

Fr. Phil gave the closing prayer and the meeting was adjourned at 1:30 p.m.

APPENDIX B: ST. LUKE'S ENDOWMENT FUND

Principal Accounts:

- Vanguard Total Stock Market Index Fund Admiral
- Vanguard Total International Growth Fund Investor
- Vanguard Short Term Investment Grade Investor
- Vanguard Balanced Index Fund Admiral
- Vanguard LifeStrategy Moderate Growth Fund

Initial Balance – January 1, 2023	\$145,661
Distribution To St. Luke’s Church	(5,906)
Market Appreciation (Depreciation)	23,016
Ending Balance – December 31, 2022	\$162,771

This past year has been a rollercoaster for the U.S. economy. High inflation, soaring interest rates, wars abroad, and a shaky banking sector caused the stock and bond markets to plunge in February and early March and in September and October. Fortunately, a powerful rally followed in November and December to end the year on a positive note. For 2023, the Endowed Funds gained a total of 15.8%. Currently the Endowment Fund has 62% of its assets in equities, (with 5% in international stocks) and 38% of its assets in fixed income. The Investment Committee Members believe that this allocation is appropriate going forward, balancing both the ability to participate in future growth together with safety of principal.

We are pleased to announce that, pursuant to the terms of the St. Luke Endowment Fund, the Fund will be making a contribution of \$6,520 to our Church for Outreach during the first quarter of this year. As we focus on knowing Christ and making Christ known to others, we invite all parishioners to consider the wonderful opportunity of providing for our Endowment Fund so that it might assist St. Luke’s Church in its many ministries.

Investment Committee Members: Donald McKellar, Leigh Hunt, David Malmquist, Monica Davi and Gib McIntosh, Chair.

Respectfully Submitted by Gib McIntosh

APPENDIX C: PARISH STATISTICS

MEMBERSHIP					2019	2020	2021	2022	2023
Baptized Members (01/01)					394	398	374	362	357
	Increases:	By Baptism (Adult)			6	0	2	1	2
		By Baptism (Children)			4	0	1	0	2
		By Confirmation (Adult)			12	0	1	4	3
		By Confirmation (Youth)			0	0	0	0	0
		By Reception by Bishop			7	0	1	2	0
		By Letter of Transfer			10	6	7	1	4
		By Restoration			1	1	0	0	0
		Total			40	7	12	8	11
	Decreases:	By Death			7	9	5	9	10
		By Letter of Transfer			5	2	13	2	3
		By Inactivity			24	20	6	2	69
		Total			36	31	24	13	13
Baptized Members: (12/31)					398	374	362	357	286
Communicants in Good Standing: (12/31)					375	374	362	357	286
Baptized persons, active and residing in St. Luke's Church					82	76	55	45	135
Congregation:		# of families			230	198	175	150	136
		Individuals			144	136	139	136	125
		Total			374	334	314	286	261
<u>SACRAMENTAL RITES AND OTHER SERVICES--TOTALS</u>									
All Services:		Sundays			319	172	146	153	154
		Week Days			242	68	68	70	57
Holy Eucharist:		Sundays			175	118	146	153	154
		Week Days			75	29	26	70	57
		Reserve Sacrament to the Sick/Shut-In			140	54	68	104	7
Other Services and Sacraments:									
	Morning/Evening Prayer								
		Sundays			4	0	0	0	0
		Weekdays			104	27	0	0	0
	Marriages				2	1	1	1	0
	Burials				12	7	9	12	9

	Other Offices					12	21	0	0
Attendance on Key Days									
	Christmas Eve, Day			364	179	208	218	300	
	Easter Vigil, Day			536	256	262	298	272	
	Pentecost Eve, Day			290	133	172	157	140	
Average Sunday Attendance				274			175	134	
Attendance									
	Sunday			14,235	SEE BELOW FOR 2020 & 2021		9088	6985	
	Week Days			2,647			1431	659	
			Total	16,882			10519	7644	

Supplemental Report: Special Attendance Statistics for 2020 & 2021			
PRE-COVID			
Jan 1-February 28, 2020			
	Avg. Sunday Attendance		249
	Attendance	Sundays	1403
		Weekdays	860
		Total	3348
POST-COVID			
2021 in-person services			
	ASA (50 weeks)		87
	Attendance	Sundays	4336
		Weekdays	1030
		Total	5366
	ASA online (3 weeks)		209
	Attendance	Sundays	4336
		Weekdays	1030
		Total	5366
	ASA (50 weeks)		250
	Attendance	Sundays	12502
		Weekdays	1493
		Total	13995

APPENDIX D: VESTRY NOMINEES AND BIOGRAPHIES

DAVE WHITE, NOMINEE FOR JR. WARDEN

Dave White is currently the Jr. Warden at St. Luke's. He writes: "Karen and I joined St. Luke's when we moved here in 2007. We left for a year or two to attend Trinity Presbyterian, but returned several years ago. We usually attend the Saturday evening service at 5:30pm. I grew up in the Presbyterian Church, but when I married Karen, who was raised Catholic, we switched to the Episcopal Church--going on 32 years now! I have spent most of my career in education and non-profit management. This experience brings with it skills in leadership, planning, budgeting, problem-solving and conflict management. I also can contribute a sense of humor and perspective. I feel called to get involved in addressing the challenge St. Luke's faces in this time of change." Dave is up for re-election. If accepted, he will serve his second year as Jr. Warden.



LAUREE BIRCHMEIER

Lauree is a returning interim Vestry member who stepped in to help fill a vacant slot half-way through the year. A member in good standing, she has been serving as Vestry Liaison to the Stewardship Committee and has done a great job keeping everyone informed and active in stewardship at St. Luke's. She has attended St. Luke's for 5-1/2 years, serving on the staff and on the Fellowship Commission as Chairperson. She steps in whenever and wherever needed, and always has positive, helpful attitude. A vote for Lauree would extend her service another two years.



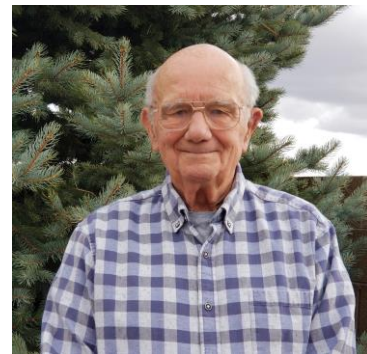
BRENDA SCHWARTZ

Brenda hails from Texas and moved to Arizona after retiring. She has attended St. Luke's for over 10 years. A lifelong Episcopalian, Brenda appreciates a family who practices their faith in several denominations. Because of a strong base of faith and trust, she carries the desire to live a purposeful life while striving to be obedient. Brenda has served in a variety of ministry areas, including the Altar Guild and Fellowship Commission, and currently serves as a lector and chalice. She also has served on various Vestry Teams in two different parishes, and says that doing so has broadened her discernment. She is active in Cursillo, and

Daughters of the King. Brenda shares that a major accomplishment for her was her team's establishment of St. Luke's Welcome Table and the Commission Niches in the Gathering Hall. Recently, she served as the Commission Chair of the Christian Formation Commission, now known as Christian Education. While Brenda has professional and volunteer experience in hospice facilities, she has also enjoyed instructional speaking. A vote for Brenda would afford her a three-year term on the Vestry.

LEIGH H. HUNT, JR.

Leigh has attended St. Luke's for 7 years and is a member in good standing. He currently serves as the Worship Commission Chairperson and personally has overseen the Usher Ministry for nearly three years. Leigh has much experience working with a Vestry, although he has never held the position here at St. Luke's. He served both as a Junior and Senior Warden at a church in North Carolina. A past officer in the Air Force for 26 years, Leigh brings much experience in training, scheduling, budgeting, and long-range planning. He writes "I feel a personal responsibility to participate in the successful operation of our church and parish, and will do my best to aid in our future growth and stewardship." A vote for Leigh would allow him to serve a three-year term with the Vestry.



KIM McCONNELL

Kim and her husband, Keith, have attended St. Luke's for a year and a half, and both are members in good standing. She currently serves as the Vestry Clerk and provides minutes for each meeting. Kim hails from Northern California where she served as a Sunday School teacher, a Lay Eucharist Minister, a Senior Warden and a Vestry Member at a large Episcopal Church. She also serves at St. Luke's on the Education committee. She writes, "As a middle school teacher for over 40 years, I have good organizational skills and enjoy working (as a member of) a team. As St. Luke's transitions to having a new Rector, I can bring new ideas and energy to a congregation looking to grow." A vote for Kim would provide her a three-year term on the Vestry.

MARY QUEEN

Mary Queen has been a part of St. Luke's since 2016, where she has served on many commissions and volunteer projects in her tenure here at St. Luke's, namely Outreach, Fellowship, and as a Sunday School teacher. She is also an accomplished librarian and has worked tirelessly in preparing our new library. Mary writes "We are a parish of loving, generous people who are at a crossroads, with an opportunity to revitalize, both as a parish and as God's presence in our community. I believe I have the skills and vision required to be an integral part in the work of realizing a "beloved community." Mary's warm personality and willingness to work as a team will make her a valued asset to the Vestry. A vote for Mary will provide her a three-year term on the Vestry.





SHARON TOOTLE

Sharon has been attending St. Luke's since 2009 (less two years). She is an active member in good standing, provides an annual pledge to St. Luke's and is willing to serve. She usually attends the 10a.m services and serves as a Chalice for all three services several times a month. She also is an EFM mentor and services in DOK and Cursillo. Her work experience as Director of Communications for the United Way and in the Trust Department at American National Bank has equipped her to work at the level

required of Vestry Members. She feels that she is called to serve and sites that she wishes to keep St. Luke's "the welcoming, non-judging house of God" by "encouraging others to love St. Luke's as they love God." A vote for Sharon would afford her a three-year term on the Vestry.

DON MARTIN

Don writes, "I was born and raised in Gig Harbor, a small fishing town in Washington on the Puget Sound. My Dad worked for timber company, while at the same time he built two farms. As a family of six, we were always building a house, or a barn, or building fences. I had three brothers and we had a great time growing up.

My parents sent us to an Episcopal boy's school called Charles Wright Academy in Tacoma, Washington. I was there from fourth grade to graduation. Charles Wright back then brought considerable focus on the tenets of Episcopalian faith. We had chapel every morning by class and a weekly school wide chapel. We all traded spots at being acolytes – lighting candles and putting them out at the end of the service was somehow always exciting to us young boys.

I attended St. John's, an Episcopal church in Gig Harbor. I was an acolyte there as well, but my duties were a little more serious and I learned the ritual well. I actually got pretty good at the services and enjoyed it immensely.

In the late sixties or early seventies I studied hard and was confirmed by the church.

After Charles Wright I went to the California Maritime Academy. After graduation, I worked on ships for about 15 years, mostly in the oil business. As I got older I realized that going to sea was really a young man's job so I went to law school to learn how to become an admiralty (or maritime) attorney. I practiced admiralty law for the rest of my career (actually still do). I liked the intellectual challenge and I knew the maritime industry pretty well - starting out as a deckhand on fishing boats in Alaska and finishing my sea going career as a captain. I went on to become the General Counsel for a couple of shipping companies.

Today, semi-retired, we live in Prescott Valley at the foot of the Mingus Mountains. I found St. Luke's shortly after moving here in 2018 and felt very well received and welcomed by everyone at the church. Given all that St. Luke's has given me, I'd like to give back what and where I can, hence my strong interest in a Vestry position." A vote for Don would afford him a new three-year term.



APPENDIX E: FINANCIAL REPORTS

BALANCE SHEET AS OF DECEMBER 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1120 Checking - PNC Primary	5,994.31
1140 Checking - PNC Discretionary - Rector	4,708.19
1150 Checking - PNC Discretionary - Deacon	2,460.00
Total Bank Accounts	\$13,162.50
Other Current Assets	
1220 Fidelity - Gov't Money Market	104,768.59
1240 Other Accounts Receivable	100.00
1260 Prepaid Insurance	11,325.49
Total Other Current Assets	\$116,194.08
Total Current Assets	\$129,356.58
Fixed Assets	
1310 Land	690,000.00
1320 Buildings & Improvements	2,592,402.52
1330 Equipment - Computers, Servers, Network Equipment	8,548.47
1340 Equipment - Phone & Security Systems	40,765.12
1350 Equipment - All Other	215,883.74
1360 Land & Grounds Improvements	11,905.24
1370 Musical Instruments	243,312.12
1380 Rectory - 6738 E Tenby Dr - Land & Building	575,323.00
1390 Rectory - Equip, Appliances, Furn, Fixtures, etc	1,708.19
Total Fixed Assets	\$4,379,848.40
Other Assets	
1710 Balanced Index Fund	32,378.19
1720 International Growth	7,855.79
1725 Inter-Term Bond Index	31,715.48
1740 LifStrategy Mod. Growth	41,059.72
1750 Total Stock Market Indx	49,762.45
1760 Vanguard Wellesley	376,418.89
Total Other Assets	\$539,190.52
TOTAL ASSETS	\$5,048,395.50
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
3000 Net Assets	0.00
3100 Net Assets - Not Supported by Vanguard Investments	
3110 Land & Buildings	3,071,213.29
Total 3100 Net Assets - Not Supported by Vanguard Investments	3,071,213.29
3180 Net Assets - Supported by Vanguard Investments	
3200 Endowments & Quasi-Endowments	134,068.66

Balance sheet, page 2

	TOTAL
3300 Commissions' Restricted Funds	
3310 Restricted for Buildings & Grounds	39,528.80
3340 Restricted for Christian Formation	10,773.46
3390 Restricted for Creation Care	200.00
3400 Restricted for Fellowship	374.80
3430 Restricted for Mission Outreach	57,565.57
3480 Restricted for Mission Outreach - Other	20,817.55
3600 Restricted for Worship	4,427.69
3700 Restricted for Worship - Music	13,218.78
Total 3300 Commissions' Restricted Funds	146,906.65
3800 Misc Restricted & Undesignated Funds	258,215.21
Total 3180 Net Assets - Supported by Vanguard Investments	539,190.52
Total 3000 Net Assets	3,610,403.81
3950 Retained Earnings	1,187,375.56
Net Income	250,616.13
Total Equity	\$5,048,395.50
TOTAL LIABILITIES AND EQUITY	\$5,048,395.50

PROFIT AND LOSS FOR 2023

	TOTAL
Income	
4100 Gifts Received - General Fund	
4110 Pledging Parishioners - All Offerings Received	344,194.57
4115 Plate Offerings	90,535.82
Total 4100 Gifts Received - General Fund	434,730.39
4150 Operations Revenue	3,069.04
4200 Commission Funds to Restricted Accts	
4210 Buildings & Grounds - Restricted Gifts Rcvd	19,666.66
4220 Christian Formation - Adult - Restricted Gifts Rcvd	210.00
4230 Christian Formation - Youth - Restricted Gifts Rcvd	1,087.00
4240 Fellowship - Restricted Gifts Rcvd	171.93
4260 Mission - Outreach - Restricted Gifts Rcvd	15,479.05
4275 Mission - Outreach - Other Restricted Gifts Rcvd	39,157.70
4280 Pastoral Care - Restricted Gifts Rcvd	1,375.00
4290 Stewardship - Restricted Gifts Rcvd	191.00
4300 Worship - Altar Guild/Flowers/etc - Restricted Gifts Rcvd	2,755.00
4310 Worship - Music - Restricted Gifts Rcvd	17,091.67
Total 4200 Commission Funds to Restricted Accts	97,185.01
4400 Other Gifts & Special Offerings	5,469.00
4500 Other Restricted Funds	14,026.39
4600 Just Coffee (Cafe Justo) Revenue	1,336.42
4800 Adjustments & Other Non-Operating Income	
4820 Operational Revenue - Misc Other	10,004.97
4840 Insurance Settlement Proceeds	195,179.99
Total 4800 Adjustments & Other Non-Operating Income	205,184.96
Total Income	\$761,001.21
GROSS PROFIT	\$761,001.21
Expenses	
5100 Commissions' Expenses	
5120 Buildings & Grounds - Expenses	38,917.69
5210 Christian Formation - Adult - Expenses	601.00
5240 Christian Formation - Youth	1,465.78
5270 Communications Expenses	4,593.39
5300 Creation Care Expenses	116.81
5310 Fellowship Expenses	998.40
5330 Membership Expenses	288.82
5350 Mission Outreach Expenses	109,976.67
5390 Mission Outreach - Other	25,157.99
5410 Pastoral Care Expenses	575.45
5430 Stewardship Expenses	719.35
5450 Worship Expenses	5,189.40
5505 Worship - Music Expenses	17,606.76
Total 5100 Commissions' Expenses	206,207.51
5600 Operations Expenses	
5610 Operations' Expenses	93,046.52
5810 Employee/Staff Expenses	255,808.28
Total 5600 Operations Expenses	348,854.80
5870 Other Expenses	17,714.64
5900 Discretionary Expenses	3,967.31
Total Expenses	\$576,744.26
NET OPERATING INCOME	\$184,256.95
Other Income	
4900 Investment Income & (Loss)	66,359.18
Total Other Income	\$66,359.18
NET OTHER INCOME	\$66,359.18
NET INCOME	\$250,616.13

CURRENT RESTRICTED FUNDS BALANCES AS OF JANUARY 1, 2024

	TOTAL
3220 Kathryn Tinoco Art Fund	32,000.00
3240 Fowler Fund - 25% Emergency Maintenance	33,137.00
3260 Fowler Fund - 75% Outreach	32,341.00
3280 Columbarium	36,381.02
Total 3200 Endowments & Quasi-Endowments	133,859.02
3300 Commissions' Restricted Funds	
3310 Restricted for Buildings & Grounds	
3320 Building & Grounds (Incl Landscaping)	10,126.34
3325 Parish Hall Furniture	3,183.00
3335 Audio/Visual Systems	30,441.00
Total 3310 Restricted for Buildings & Grounds	43,750.34
3340 Restricted for Christian Formation	
3350 Children's & Youth Ministry	8,269.94
3360 EfM Scholarship Fund	460.00
3365 Christian Formation - (Incl Stephen Ministries)	1,273.74
Total 3340 Restricted for Christian Formation	10,003.68
3390 Restricted for Creation Care	
3395 Creation Care	83.19
Total 3390 Restricted for Creation Care	83.19
3430 Restricted for Mission Outreach	
3440 Angel Quilts	474.11
3445 Community Cupboard	200.00
3450 Diocesan Rebate	9,771.01
3455 Native American Ministry	8,571.40
3458 Patchers & Purlers	774.07
3467 U.S. Veterans	1,483.03
3470 United Thank Offering	1,189.14
3475 Mission Outreach - Misc.	28,536.00
Total 3430 Restricted for Mission Outreach	50,998.76
3480 Restricted for Mission Outreach - Other	
3485 DSCA Christmas Dinner	8,365.71
3490 SLECP Food Pantry	26,451.55
Total 3480 Restricted for Mission Outreach - Other	34,817.26
3510 Restricted for Pastoral Care	
3520 Pastoral Care & Community of Hope	799.55
Total 3510 Restricted for Pastoral Care	799.55
3600 Restricted for Worship	
3610 Flowers	4,226.69
Total 3600 Restricted for Worship	4,226.69
3700 Restricted for Worship - Music	
3730 Music Programs - Main	5,687.93
3740 Music Programs - Secondary	2,441.00
3760 Organ Fund	4,574.76
Total 3700 Restricted for Worship - Music	12,703.69
Total 3300 Commissions' Restricted Funds	157,383.16
3800 Misc Restricted & Undesignated Funds	
3810 Operations - Computers & Network Systems	1,563.71
3820 Operations - Deacon Candidate Education & Exp	1,485.00
3840 Clergy Discretionary Accounts	2,915.84
3860 Daughters of the King	2,332.00
3870 Insurance Reserve	5,000.00
3910 Undesignated Funds	234,651.79
Total 3800 Misc Restricted & Undesignated Funds	247,948.34
Total 3180 Net Assets - Supported by Vanguard Investments	539,190.52
Total 3000 Net Assets	3,610,403.81

2024 COMMISSION BUDGETS APPROVED AS OF FEBRUARY 1, 2024

	<i>2023 Budget Amount</i>	<i>Vestry Approved Budget Amounts 2024</i>
Building & Grounds	\$20,400	\$26,450
Christian Formation - Adult	\$1,041	\$200
Christian Formation - Youth	\$0	\$800
Communications	\$6,325	\$5,779
Creation Care	\$200	\$3,000
Fellowship	\$413	\$750
Membership	\$510	\$700
Outreach - DSCA	>> 2023 Actual Cost + 5% >>	\$7,881
Outreach - Food Pantry	\$15,174	\$17,389
Outreach - All Other	\$24,589	\$30,000
Outreach - Mission Share	\$87,000	\$96,000
Operations	\$467,842	\$384,310
Pastoral Care	\$2,000	\$900
Stewardship	\$1,000	\$1,200
Worship - Altar Guild	\$3,398	\$12,527
Worship - Music	\$23,460	\$34,750
	\$653,352	\$622,636

APPENDIX F: VOTING FORM

St. Luke's Episcopal Church

2024 Annual Meeting

Election Ballot



Junior Warden - Vote for one (1)

One-Year Term

_____ Dave White

_____ (write-in)

Vestry Positions - Vote for Six (6)

Four (3) Three-year terms, two (2) two-year terms, and one (1) one-year term available. Please vote for your top six candidates. The candidates with the most votes will serve in the available positions as their votes are received.

_____ Lauree Birchmeier

_____ Brenda Schwartz

_____ Kim McConnell

_____ Leigh Hunt

_____ Mary Queen

_____ Sharon Tootle

_____ Don Martin

_____ (write-in)

Diocesan Convention Delegates – Vote for (5)

Please confirm the five (5) nominees for the delegate positions at the 2024 Diocesan Convention in October, 2024, by placing (Y) for yes, and (N) for no. Nominees are listed in alphabetical order. Please write in any alternates who are willing to serve.

_____ Erica Adams

_____ Robin Borok

_____ Leann Bryan

_____ Mario Osorio

_____ Kelly Parker

_____ (write-in) ALTERNATE

_____ (write-in) ALTERNATE