



March 6, 2023

Dear Past and Present Grant Recipients,

We are pleased that you have taken an interest in St. Luke's Episcopal Church and its Grant Program.

The Outreach Commission would like to inform you that St. Luke's Outreach Grant request procedure is being changed in 2023. The Commission felt that some organizations do not know what their needs are early in the year, but would have a better idea later in the year.

We will be returning to one Grant Cycle during the calendar year. Applications will be due July 15th for this cycle. Applications will be available on the website (www.slecp.org) every April. We hope this will help you in assessing your organization's needs for the year. One grant per program will be evaluated per year.

St. Luke's Grants are not awarded to organizations to use for their General Operating Fund, but are awarded to those organizations who specifically serve the needs of others in the community in the areas of food, water, shelter, clothing, and educational needs.

The Outreach Commission at St. Luke's Episcopal Church looks forward to a continued relationship with your organization.

Yours in Christ,

St. Luke's Outreach Commission



ST. LUKE'S EPISCOPAL CHURCH

2023 REQUEST FOR OUTREACH COMMISSION GRANT

GRANT DUE: July 15, 2023,

The **MISSION** of the Outreach Commission of St. Luke's Episcopal Church is to bring parishioners together to help the poor and marginalized, especially those in need of food, water, shelter, clothing, and educational opportunities. [Matthew 25:35-40]

Grant requests should fall within keeping of the Mission statement.

ORGANIZATION INFORMATION

1. Name of Organization: _____

2. Address: _____

3. Telephone number: _____ Fax Number: _____

4. Email address: _____ Website: _____

5. Contact person: _____

GENERAL DESCRIPTION OF THE ORGANIZATION

6. Mission Statement:

7. Number of People Served: _____ 9. Population Served: _____

8. Number of Volunteers: _____ 10. Number of St. Luke's Volunteers: _____

FUNDING REQUEST

9. How much money is being requested? _____

10. How will the money be used? *(Please be specific. If you do not have enough space, please use a separate sheet of paper.)*

11. Are there any services unique to your organization not easily quantified? Is there anything else you would like us to know about your organization? Please use a separate page for any additional information.

FOLLOW UP REPORT

12. A report of how the money was used and a pictorial description to share with parishioners the good works your organization is accomplishing this is to be received by **DECEMBER 15th, 2023.**

The follow up report is used to determine eligibility for future grants.

The follow up report form will be included with the Grant check from St. Luke's Outreach Commission.

Mail the Grant request to: Outreach Commission
St. Luke's Episcopal Church
2000 Shepherds Lane, Prescott, AZ 86301

or email to: outreach@slscp.org

OFFICE USE ONLY

Date Approved: _____

Amount Approved: _____

Payee: _____

Check number: _____

Date: _____

Signature of Director/Representative

Date