

Meeting of the Vestry of Saint Luke's Episcopal Church (corrected)

Tuesday, May 26, 2020

5:00 PM Remote Meeting via Zoom

Call to Order and Quorum: Fr. Pierre-Henry Buisson called the meeting to order at 5:00. The following Vestry members were present: George Chesney, Don McKellar, Steven Dear, Mary Berkheiser, Ron Weiss, Paul Nelson, Larry Griffin, Roger Peacock, Nancy Reynolds, and Patricia Ogburn, Clerk. Members absent were: Lloyd Needham, and Earl Poole. Mother Denise Muller and Joy Ramsey-Smith, Treasurer, were also absent.

Clergy Present: Father Pierre-Henry Buisson and Mother Denise Muller.

Guests Present: There were no guests present.

Opening Prayer: The opening prayer was led by Roger Peacock in Earl Poole's absence.

Consent Agenda:

1. Minutes from the April 28, 2020 Vestry Meeting.

MOTION 12:05/20: It was moved and seconded to accept the Consent Agenda. **Motion Carried.**

Treasurer's & Finance Report:

A detailed copy of the financial report prepared by Joy was provided in each Vestry Members Packet. The report was read by Ron Weiss and a copy will be attached to the minutes. It was noted that it is amazing at how well St Luke's parishioners are keeping up with their pledges amid the COVID-19 crisis.

Old Business:

1. Buildings and Grounds presented a third proposal regarding the HAVAC systems to go along with the previous two presented at the last meeting of the Vestry. Discussion followed.

MOTION 13:05/20: It was moved and seconded to accept the bid for HAVAC system maintenance from Mile High Heating & Cooling at a cost of \$900.00 per year, with St. Luke's buying and replacing the filters. **Motion Carried.**

2. Don McKellar gave a report on the status of the door repairs and the lock situation for the doors at St. Luke's. Both the doors as well as the card readers will be finished this week. Programmable key fobs will be utilized because they are less destructible than a card.
3. Don also informed the Vestry that the seat cushions are ready to be put on the benches in the Chapel as soon as the cleaning is completed. There is enough fabric left to cover the six chairs in the Chapel. There is a donor who is willing to pay for the cost of the chairs to be reupholstered.

New Business:

1. There was a discussion regarding the opening of the church building following the guidelines from Bishop Reddall. At this time Yavapai County is in Phase II of re-opening. St. Luke's needs to have a

plan in place with approval from the Bishop before we can open the doors of St. Luke's. It was pointed out that St. Luke's has a parishioner who is currently sanitizing churches and St. Luke's could possibly utilize his service.

After discussion it was decided that St. Luke's would set up a task force consisting of five members to research and write the proposed plan to be presented to the Vestry and then to be sent on to the Diocese for approval.

MOTION 14:05/20: It was moved and seconded that St. Luke's set up a task force to prepare a plan to re-open St. Luke's. The Task Force will be comprised of: Mother Denise, Chair, Steven Dear, Julie Cargill, Ron Weiss, and Lloyd Needham with input as needed from Office Staff and the Sexton. **Motion Carried.**

Fr. Buisson will prepare an article to appear in the epistle about the anticipated opening of St. Luke's and what needs to be done to accomplish this in a safe way.

Any suggestions for the next Vestry meeting and any Agenda items need to be turned in by the 3rd Monday of the month when the Wardens and Rector prepare the agenda.

The next Vestry Meeting is scheduled for June 23, 2020 at 5:00 pm via Zoom.

The Meeting was adjourned at 6:30 following the reading of Hymn 669 in the Hymnal and a brief history lesson of the composer of the Hymn by Paul Nelson.

Patricia Ogburn
Clerk of the Vestry